



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|---------------------------|
| 1. Name of the Institution | | DULIAJAN COLLEGE |
| Name of the head of the Institution | | Dr. Lok Bikash Gogoi |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 03742800356 |
| Mobile no. | | 9435334284 |
| Registered Email | | duliajancollege@yahoo.com |
| Alternate Email | | duliajancollege@gmail.com |
| Address | | Joyanagar |
| City/Town | | Duliajan |
| State/UT | | Assam |
| Pincode | | 786602 |
| 2. Institutional Status | | |

| | |
|--|--------------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Semi-urban |
| Financial Status | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | Dr. Dayananda Nath |
| Phone no/Alternate Phone no. | 03742800356 |
| Mobile no. | 7002296309 |
| Registered Email | iqacduliajancollege@gmail.com |
| Alternate Email | duliajancollege@yahoo.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | http://www.duliajancollege.in/upload/aqar/1630145331.pdf |
|--|---|

4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<http://www.duliajancollege.in/upload/academic/1629288430.pdf>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | B+ | 76 | 2005 | 28-Feb-2005 | 27-Feb-2010 |
| 2 | B | 2.81 | 2011 | 08-Jan-2011 | 07-Jan-2016 |

6. Date of Establishment of IQAC

29-Mar-2005

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Counselling for the BA/B.Sc./B.Com 1st | 16-Aug-2019 1 | 428 |

| | | |
|---|------------------|-----|
| Semester Students and Mid Semester Feedback Assessment. | | |
| Parents Teachers Meeting | 19-Aug-2019 1 | 387 |
| Orientation programme on CBCS for the newly admitted TDC 1st Semester students. | 10-Jun-2019 3 | 419 |
| Induction programme for newly admitted students | 08-Jun-2019 1 | 411 |
| Fourth meeting of the I.Q.A.C. | 24-Jun-2020 1 | 19 |
| Third meeting of the I.Q.A.C. | 20-Feb-2020 1 | 11 |
| Second meeting of the I.Q.A.C. | 25-Nov-2019 1 | 14 |
| First meeting of the I.Q.A.C. | 01-Oct-2019 1 | 22 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------------------|----------------|-----------------------------|--------|
| Institution | Quality initiative | Self | 2019 365 | 164219 |
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| | |
|--|---------------------------|
| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
| Upload latest notification of formation of IQAC | View File |
| 10. Number of IQAC meetings held during the year : | 4 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Financial support for conducting Project work by Assamese Department

MoU with ICT Academy, Chennai for providing FDP, Power seminars and ICT trainings to the faculty members and career counseling and skill development programmes for the students.

MoU with Pathar, Duliajan, a socio-cultural organization (NGO) associated with upliftment of socio-cultural practices of the society.

Organization of FDP (short term course) entitled "Cognitive and technical Skills for Modern Class Delivery" conducted by 'Electronic & ICT Academy, IIT, Guwahati.

Organization of awareness programme on plagiarism entitled "Ethics in Academic research and avoiding Plagiarism" in collaboration with Library Committee, Duliajan College.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|--|--|
| Renovation of the College Play Ground | Completed |
| Taking regular classes to our adopted school for HSLC appearing students | Completed |
| Construction of New IT building by Oil India Limited, Duliajan. | Completed |
| Organizing Departmental field work programme along with students' annual excursion programme. | Completed |
| Submission of proposals for (i) financial assistance to construct Conference Hall with Audiovisual facility to DNPL, Duliajan, (ii) toilet facility for the students to NEEPCO, Bakuloni, (iii) Public waiting shed to Alumni Association of Duliajan College. | Submitted and proposals are accepted and passed for action by the concerned organizations. |
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14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|---------------------------------|--------------|
| Duliajan College Governing Body | 13-Oct-2020 |

| | |
|---|-------------|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 30-Sep-2019 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum delivery and documentation are planned in advance before the start of an academic session and utmost care is taken for successful implementation: a) Before the start of new semester classes, the academic committee prepares the daily class routine and the academic calendar incorporating working and teaching days. b) The authority holds a general meeting involving the academic committee and all faculty members to chalk out a plan for curriculum delivery at the start of new semester. c) The faculty members prepare the teaching and lesson plan for the session in advance and submit a copy to the academic committee. d) The daily class routine is displayed in the notice board and distributed among all departments, faculty members and students a week before the start of the classes. d) Courses and units are distributed on rotation basis among the faculties taking into account their expertise. e) Course progression is recorded on daily basis by the faculty members in the Teacher's Diary which is examined monthly by the academic committee and then signed by the Principal. f) Records of seminar, assignments, and field studies are kept by the department. g) The academic committee meets every last working day of the month to discuss about the progress of the curriculum. h) On account of the lockdown situation due to COVID pandemic, provisions for online classes, webinars and FDPs through various online platforms has been planned and implemented.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------|--------------------------|-----------------------|
| Nil | Nil | Nil |

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA | Honours and Non-honours | 11/05/2019 |
| BSc | Honours | 11/05/2019 |
| BCom | Honours and Non-honours | 11/05/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| Nil | Nil | Nil |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--|---|
| BSc | Physio Chemical Analysis of Drinking Water from various Sources of Duliajan (Department of Chemistry) | 30 |
| BA | A Study of Likabali as a Tourism Place in Arunachal Pradesh (Department of Education) | 21 |
| BSc | A Study on the Blue Green Alga found in the Paddy fields of Nigam Pathar (Department of Botany) | 5 |
| BSc | A Project Report Study on different Spices of hedges found in Duliajan Area of Dibrugarh District (Department of Botany) | 5 |
| BSc | A Comparative Study on the Stem of Cone and Patidoi (Department of Botany) | 5 |
| BSc | Field Report of Soraipung Area of Dehing Patkai Wildlife Sanctuary of Assam (Department of | 10 |

| | | |
|---------------------------|---|----|
| | Botany) | |
| BSc | To Study the biodiversity of Kaziranga National Park (Department of Zoology) | 10 |
| BSc | To Study the Prevalence of Fasciola Hepatica (Department of Zoology) | 4 |
| BSc | To Study about the Protozoa in different Water bodies (Department of Zoology) | 4 |
| BSc | Zoological Survey Report on Parasitic Helminths (Department of Zoology) | 3 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | No |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The IQAC conducts students' feedback on various aspects of teaching learning process. The process includes feedback on teachers, course and teaching. The purpose of the feedback is to make the institution more accountable, efficient and transparent. The result of the feedback is expected to help in the SWOC analysis of the institution. After the analysis of the feedback result, the principal conveys it to each faculty members. The College has obtained feedback from students on teachers and courses on various parameters related to teaching and learning, overall environment, infrastructure. The feedback was analyzed at college and department level. The students recorded their views on printed format. The format is divided into two parts: Part-I consist of 10 parameters to evaluate the faculties of the college and Part -II consists of 16 parameters regarding the course and teaching of the college. The feedback Form provided a grade scale (very good to very poor) to the students to evaluate the feedback parameters. For an impartial analysis on feedback, the data was collected from fourteen departments of the college from the different semesters including Science, Arts and Commerce stream. Basic statistical tools are used to analysis each criterion and are presented in charts. Nearly 53.2 of the students has given their feedback on syllabus is adequate and 22.1 of the students given inadequate opinion whereas 18.6 found it challenging. 56.8 of students have opined that 85 to 100 syllabus was covered in the class whereas 32.5 of students rated it as 70 to 85. Nearly 35 of students opined that the teachers thoroughly prepared for their classes and according to 18.55 of the students stated that teachers satisfactorily prepared for their classes. 22.6 students opined that the teachers are always effectively communicated with students and

47.5 students told that the teachers always encourage students to participate in class. According to 37.6 of the students the teachers always provide feedback with helpful comment on their performance. According 51.43 of the students stated that internal assessment was always fair but only 10.36 students rated it as sometimes unfair. More than one-third (35.4) of the students opined that internal assessment will improve their course grade. The students' feedback is obtained on teachers of Arts, Science and Commerce stream on the following aspects: communication skills, Interest generated by the teachers, Ability to integrate course material with environment/ other issues to provide a broader perspective, Ability to integrate across the course / draw upon other courses, Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate outside class discussion), Ability to design quizzes/examinations/assignments/ projects to test understanding of the course, Provision of sufficient timely feedback and Knowledge base of the teacher.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | ASSAMESE HONOURS | 50 | 60 | 36 |
| BA | ECONOMICS HONOURS | 50 | 23 | 13 |
| BA | EDUCATION HONOURS | 50 | 28 | 18 |
| BA | ENGLISH HONOURS | 50 | 31 | 15 |
| BA | HISTORY MAJOR | 50 | 58 | 32 |
| BA | POLITICAL SCIENCE MAJOR | 50 | 67 | 34 |
| BA | SOCIOLOGY | 50 | 66 | 35 |
| BA | NON-HONOURS | 300 | 455 | 196 |
| BSc | BOTANY HONOURS | 30 | 28 | 13 |
| BSc | CHEMISTRY HONOURS | 30 | 42 | 17 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 1372 | 16 | 38 | Nil | 1 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 38 | 30 | 124 | 8 | 3 | 3 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring process in Duliajan follows an actively involved process. The students are divided into different groups and each group is followed by faculty mentor. The mentoring process gives an immense encouragement to the students not only in the academic career but also helps in the development of personality, career counseling and psychological matters. It gives a good interaction development between mentors and the mentees. The mentors give an orientation programme in the beginning of the session whereas it includes the details of the student mentees personal background along with the academic details. Each department of the college follows these criteria with good effort which gives the encouragement to all the students to overcome through any obstacles. Due prevailing lockdown situation provisions are made for online counseling of the students through phone calls, online meeting.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1388 | 38 | 1:37 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 54 | 38 | 16 | 1 | 12 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|--|
| Nil | Nil | Nil | Nil |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BA | UG | 6th Semester | 21/10/2020 | 18/12/2020 |
| BSc | UG | 6th Semester | 21/10/2020 | 14/12/2020 |
| BCom | UG | 6th Semester | 21/10/2020 | 14/12/2020 |
| PGDCA | PG | FINAL YEAR | 19/10/2020 | 15/06/2021 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the continuous evaluation system is concerned, the evaluation is carried out throughout the semester through academic activities such as class tests, seminar papers, paper presentation, group discussion, tutorial classes and so on. Open book test are conducted, appreciate by students analyses in a critical and creative way. Group discussion is conducted by the faculty members for more clarification regarding academic, related topics. From the presentation and seminar point of view, the students are encouraged to prepare and learn how to prepare a seminar paper. In some of the departments the tutorial system used to conduct for personal and career counseling.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A general academic calendar based on the academic calendar published by Dibrugarh University for its affiliated colleges, is prepared by IQAC. Based on this general academic calendar every department of Duliajan College prepares the departmental academic calendar. The academic calendar includes the detailed schedules with dates of Sessional examinations, seminars and end - semester examination. In addition, the calendar includes the list of interactive session, orientation and innovative programmes to be conducted by the respective departments. It also carries the extracurricular activities like Group Discussion, Tutorial classes, Home Assignments that are conducted from time to time. Modification of academic calendar has to be done on account of the lockdown period induced by COVID pandemic.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.duliajancollege.in/upload/courseoutcome/1630336837.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| UG | BA | ASSAMESE MAJOR | 29 | 14 | 48.27 |
| UG | BA | ECONOMICS MAJOR | 28 | 8 | 28.57 |
| UG | BA | EDUCATION MAJOR | 9 | 3 | 33.33 |
| UG | BA | ENGLISH MAJOR | 14 | 8 | 57.14 |
| UG | BA | HISTORY MAJOR | 49 | 28 | 57.14 |
| UG | BA | POLITICAL SCIENCE MAJOR | 25 | 10 | 40 |
| UG | BA | SOCIOLOGY MAJOR | 33 | 13 | 39.39 |

| | | | | | |
|---------------------------|-----|-----------------|-----|-----|-------|
| UG | BA | NON MAJOR | 195 | 173 | 88.71 |
| UG | BSc | BOTANY MAJOR | 16 | 12 | 75 |
| UG | BSc | CHEMISTRY MAJOR | 21 | 8 | 38.01 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

| |
|--------------------------|
| Not done |
|--------------------------|

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 0 | Nil | Nil | Nil |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | Nil | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| Nil | Nil | Nil |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nil | Nil |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if |
|------|------------|-----------------------|---------------------------|
|------|------------|-----------------------|---------------------------|

| | | | |
|-------------------|-----|-----|------|
| | | | any) |
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Assamese | 7 |
| Education | 1 |
| English | 1 |
| Sociology | 1 |
| Physics | 1 |
| Library | 1 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nil | 2 | 11 | Nil |
| Presented papers | Nil | 2 | Nil | Nil |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------------|--|--|--|
| Environmental awareness program | Assam Science Society, Duliajan Branch | 5 | 120 |

| | | | |
|---------------------------|-----------------------|----|----|
| International Yoga Day | NSS, Duliajan College | 3 | 56 |
| Cleaning Programme | NSS, Duliajan College | 15 | 36 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------------|---|-------------------------------|--|--|
| Swachh Bharat Abhiyan | Assam Science Society, Duliajan Branch | Lets clean our College Campus | 1 | 20 |
| Celebration of National Science day | Deptt. of Physics, Duliajan College | Science Fair | 4 | 39 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Nil | 0 | Nil | 0 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Nil | Nil | Nil | Nil | Nil | 0 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|------------------|--------------------|--------------------|---|
| Pathar, Duliajan | 26/07/2019 | To avail training | 1410 |

programmes on
cultural
activities.

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 19.5 | 19.34 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Newly Added |
| Classrooms with LCD facilities | Existing |

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| SOUL 1.0 | Partially | 1.0 | 2008 |
| SOUL 2.0 | Partially | 2.0 | 2015 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|-------|--------|---------|
| | | | | | | |
| Text Books | 12555 | 1711754 | 196 | 48645 | 12751 | 1760399 |
| Reference Books | 9558 | 2261500 | 36 | 8624 | 9594 | 2270124 |
| e-Books | 164300 | 2951 | Nill | Nill | 164300 | 2951 |
| Journals | 28 | 57957 | Nill | Nill | 28 | 57957 |
| e-Journals | 6000 | 2951 | Nill | Nill | 6000 | 2951 |
| Digital Database | 1 | Nill | Nill | Nill | 1 | Nill |
| CD & Video | 56 | Nill | Nill | Nill | 56 | Nill |
| Library Automation | 1 | Nill | Nill | Nill | 1 | Nill |
| Others(s pecify) | 14 | 34931 | Nill | Nill | 14 | 34931 |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| Nil | Nil | Nil | Nil |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 97 | 42 | 63 | 4 | 1 | 14 | 41 | 50 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 97 | 42 | 63 | 4 | 1 | 14 | 41 | 50 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 50 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Nil | Nil |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 1.5 | 1.2 | 10 | 9.1 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• Duliajan College possesses several physical and academic facilities of wide and varied nature consisting of Laboratory, Library, Digitally equipped Classrooms, Indoor Stadium, Auditorium, Gymnasium and several other essential infrastructures. • The College is well equipped with Computer Laboratory and Science Laboratory. The College has two computer laboratories and laboratories in the entire Departments of Science stream. Besides, all the other Departments (Arts and Commerce) along with the office have computer and Internet facilities. The College laboratories are efficiently managed and regularly monitored by the authorized Laboratories Assistants under the supervision of the Department in -charge. All laboratories are regularly updated with software packages, installed with antivirus packages. The laboratories enable the users to work effectively as they are provided with power back up arrangements. • The College is farther furnished with classrooms with digital facilities including projectors, LCDs and white boards. Besides, the classrooms have micro-phones,

furniture and electrical supplies. • The College has a well designed indoor stadium which serves as a strong platform for hosting State Level and District Level Sports. The College has provisions of a Gymnasium, enabling to maintain the physical fitness of the students and the staff. • The College also has fire extinguishers that are maintained and placed properly with safety norms. The College is efficient enough to combat any situation of fire outrage. • The College Auditorium facilities as a powerful platform for upholding significant seminar and workshops and boosting up the cultural scenario of the college. • The Library of the college is partially automated with software SOUL 2.0. The library have more than 22,000 print books along with Journals, Magazines, Newspaper etc. The library is also well equipped with computers, printers, photocopy machine and BSNL LAN (Local Area Network) facility. Moreover, it possesses internet connections allowing the users to search e-resources. The library has a convenient reading room. The library has a Advisory Committee for maintaining the smooth functioning of the library. • The College houses a well maintained Botanical garden containing several species of valuable plants. It helps to promote environmental awareness among the students as well as the surrounding locality. The college has an active body "Parivekh Karmi Dal" that maintain the gardening in the college campus. Beside, the College conducts regular and specific cleanliness drives and contributes to keep the college campus clean.

<http://www.duliajancollege.in/upload/miscellaneous/1629864807.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution | 1. Poor funds of Arts forum, Duliajan College 2. Kiran Bala Devi Memorial Merit Award for Best Commerce Graduate 3. Late Indra Prasad Buragohain Memorial award to Best Science Graduate by his family | 22 | 30000 |
| Financial Support from Other Sources | | | |
| a) National | Ishan Uday Special Scholarship Scheme for NER | 5 | 27000 |
| b) International | Nil | Nil | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| Nil | Nil | Nil | Nil |

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nil | Nil | Nil |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | Nil | Nil | Nil | Nil | Nil |

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|--|---|
| 2020 | 3 | B.A. | Assameae | EPITOM (1), Duliajan College (1) Dibrugarh University | PGDCA (2) M.A. (Performing Arts) |
| 2020 | 1 | B.Sc. | Chemistry | Dibrugarh University | M.Sc. (Chemistry) |
| 2020 | 3 | B.Com. | Commerce | Dibrugarh University, ICWA | M.B.A., CMA |
| 2020 | 3 | B.A. | Education | Dibrugarh University, Women University, ITI (Borbarua) | M.A. (Education), PGDCA, Secretarial Practice |
| 2020 | 3 | B.Sc. | Mathematics | Dibrugarh University, | M.Sc. (Maths) |

| | | | | | |
|---------------------------|----|-------|-----------|---|--------------------------------|
| | | | | Guwahati University, J.N. College | |
| 2020 | 10 | B.A. | Sociology | Dibrugarh University, Tezpur University, Duliajan College | M.A. (Sociology), M.SW., PGDCA |
| 2020 | 1 | B.Sc. | Zoology | Women University | M.Sc. (Zoology) |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| Any Other | 4 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--|---------------|------------------------|
| College Week (Sports, Cultural and Literary competitions) | Institutional | 523 |
| All Assam Inter-College Swahid Memorial Debate Competition | State | 69 |
| Dibrugarh University Intercollege Youth Festival | State | 25 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Duliajan College has a democratically elected and very active Student Union named Duliajan College Students Union. This student body performs the under mentioned activities: • Organizes and conducts the annual college week involving games sports, cultural and literary competitions under the supervision of faculty members. • Organizes and conducts Freshers' Social and Parting Social for newly admitted and outgoing students respectively with the help of faculty members. • Holds Saraswati Puja. • Supports IQAC in decision making. • Helps the college authority in maintaining discipline in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Duliajan College has an alumni association namely Prakton Satra Satri Sanstha. The alumnus of Duliajan College has an alumni association. The alumni association comprises 32 executive members with Chandra Saikia as president, Hitesh Phukan as working president, Dr.Satyakum Borthakur, Associate Professor of Assamese Department, Dibrugarh University, Dr.Ajit Saikia, subject teacher of Assamese, Oil India Higher Secodary School and Prasanta Dutta, Associate Professor of Political Science, Naharkatia College as joint vice-presidents, Amal Pathok as general secretary and Paban Borah as treasurer.

5.4.2 – No. of enrolled Alumni:

359

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

2, Alumni Meet

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Representation of faculty and non-teaching staff in college Governing Body.
2. Appointment of faculty members as Teacher-in-charge for different extra curricular activities of the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|---------------------------|--|
| Admission of Students | The College maintains online merit based admission process. The entire admission process is based on the reservation policy of the State Government. The students can fillup and upload the application form for new admission on the admission portal of the College website. All the fees for the admission collected through online mode. |
| Human Resource Management | The Management takes every possible measure for HRM. The faculty members are motivated to participate in the Refresher Courses/ Orientation Programmes organised by different university. Seminars and Workshops on relevant topics including Sexual |

Harassment at Workplace are organised and the faculty members are allowed to participate in the Faculty Development Programmers organised by other universities and colleges. The College also organises different motivational programmes, Career oriented programmes, Anti-Ragging Campaign etc are organised for building up of sound Human Resource.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a resourceful central library with 11544 text books and 8645 reference books. Besides each and every department also has a departmental library with a number of text books, reference books, etc .Day to day library business is monitored by the librarian. The Library Committee is the apex body in this regard. The infrastructure required for the library are purchased, installed made available for its users after due approval of the Library Committee headed by the Principal. Moreover, Library is partially automated, equipped with Soul 2.0 Software. The indoor sports complex of the college is maintained by the officer- in-charge of outdoor games and the support staff. The officer- in-charge of the outdoor games maintains a log register of the various instruments of the sports complex the entire stock is monitored by him from time to time. Any shortfall of the instruments/equipments is intimated to the management the same are supplied. The college computers and the generator are maintained through AMC while the maintenance of the computer lab is the responsibility of the instructor. The items required to run the computer lab are supplied by the administration, the anticipated amount of which has been allocated through budgetary provision. Similarly, the classrooms, campus cleaning sanitation ground and running water facility etc are maintained by the management by appointing casual labourers.

Examination and Evaluation

The College follows the examination and evaluation system of the affiliating university. The external examinations and the Sessional examinations are conducted as per the directions of the affiliating university and the students are evaluated accordingly. Besides, the

| | |
|------------------------|--|
| | college also conducts Terminal examinations and Class tests to evaluate student's performance. The answer scripts of such examinations are returned to the students with corrective notes, if any and the marks obtained in such examinations are displayed in the departmental notice board. |
| Teaching and Learning | The College follows traditional as well as ICT based methods in teaching and learning. Field Study, Industrial Visit, Seminar Presentation by the students on prescribed topics and Group Discussion are the tools adopted to enhance ability in teaching and learning. The college has made available E-Books and E-Journals for the students to improve learning skills of the students. |
| Curriculum Development | The College follows the curriculum developed by its affiliating university and hence, it does not enjoy the power to design and modify the existing syllabus of the UG programmes of Arts, Science and Commerce stream. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--|
| Planning and Development | Tenders and quotations for construction and supply are invited online. |
| Administration | Administrative information is uploaded on the College Website and circulated through the WhatsApp groups of Teachers, Non-teaching Staff and Students. |
| Finance and Accounts | Some of the financial transactions like collection of student fees, payment of remuneration, etc. are done by online mode. |
| Student Admission and Support | The College maintains online merit based admission process. The entire admission process is based on the reservation policy of the State Government. The students can fillup and upload the application form for new admission on the admission portal of the College website. All the fees for the admission collected through online mode. |
| Examination | Submission of marks of internal assessment, final examinations are done through online mode. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|---|---|-------------------|
| Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|---|---|------------|------------|--|--|
| 2020 | Cognitive and Technical Skill for Modern Classroom Delivery | Nil | 20/01/2020 | 24/01/2020 | 35 | Nil |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|------------|------------|----------|
| Faculty Development Programme | 1 | 01/07/2019 | 06/07/2019 | 6 |
| Faculty Development Programme | 1 | 17/06/2020 | 22/06/2020 | 6 |
| Faculty Development Programme | 1 | 06/07/2020 | 11/07/2020 | 6 |
| Refresher Course | 1 | 04/07/2019 | 17/07/2019 | 14 |
| Refresher Course | 1 | 27/11/2019 | 10/12/2019 | 14 |
| Faculty Development Programme | 1 | 03/02/2020 | 07/02/2020 | 5 |
| Refresher | 1 | 08/07/2019 | 21/07/2019 | 14 |

| | | | | |
|-------------------------------|---|------------|------------|---|
| Course | | | | |
| Short Term Course | 1 | 02/12/2019 | 07/12/2019 | 6 |
| Faculty Development Programme | 1 | 14/10/2019 | 18/10/2019 | 5 |
| Short Term Course | 1 | 30/09/2019 | 05/10/2019 | 6 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 1 | 1 | Nil | Nil |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|--|------------------|
| Teachers' Welfare Fund , Duliajan College | Duliajan College Employee's Association | Student Aid Fund |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal external Financial Audit: All the Accounts of the institution are verified and audited by the GB appointed internal auditors the Govt. Auditor of Department of Accounts and Treasury, Government of Assam. The audited statement of income and expenditures along with the Audit Report is placed before the G. B. for its approval. The CA Audit is done up to March 2020 while the local/ Govt. auditor has verified the college accounts up to March, 2020.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil | 0 | Nil |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---------------|----------|-----------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | Principal, Duliajan College |
| Administrative | Yes | Govt. Auditor | No | Nil |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

a. The DHE has appointed one guardian members in the Governing Body of the

college who take part in college management decision making. b. The college holds Parent-Teacher Meet at regular intervals. c. The college invites suggestions from the guardians for the all-round development of the institution.

6.5.3 – Development programmes for support staff (at least three)

a. Duliajan College Employee's Association is maintained for the support staff of the college. b. The college has provided ICT training to the select office staff to handle RUSA Fund, PFMS Accounts, Office Accounts, etc. c. Provision of residence to certain non-teaching staff. d. Enhancement of salary for non-teaching adhoc /temporary staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a. Physical Academic infrastructures have been improved through RUSA State Government Fund. b. Signing of MoU with Pathar, Duliajan, an NGO for cultural activities, c. Membership of ICT Academy, Chennai for availing various training programmes.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2020 | Organization of FDP in collaboration with E ICT Academy, IIT Guwahati | 20/01/2020 | 20/01/2020 | 24/01/2020 | 35 |
| 2019 | Signing of MoU with Pathar, Duliajan, an NGO associated with socio-cultural upliftment of the society | 26/07/2019 | 26/07/2019 | 26/07/2019 | 5 |
| 2020 | Membership of ICT Academy, Chennai | 28/01/2020 | 28/01/2020 | 28/01/2020 | 5 |
| 2020 | Organization of awareness programme on preventive | 18/03/2020 | 18/03/2020 | 20/03/2020 | 10 |

| | | | | | |
|---------------------------|--|------------|------------|------------|----|
| | measures for COVID 19 | | | | |
| 2020 | Organization of webinar entitled Employability Skills for the Future for the students. | 27/06/2020 | 27/06/2020 | 27/06/2020 | 95 |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|-----------|------------------------|------|
| | | | Female | Male |
| Nil | Nil | Nil | Nil | Nil |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| 0 |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | 2 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|-------------------|--|--|------|----------|--------------------|------------------|--|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| Nil | Nil | Nil |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| Arrangement of Yoga camp on account of | 21/06/2020 | 21/06/2020 | 59 |

International Yoga
Day

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plantation programme to make the campus eco-friendly. Saplings are collected from the local nursery. ? Special plantation drive as part of Govt. Directive to plant tree by fee-waived students. ? Regular cleaning drives at the initiative of NSS. ? Special cleaning drives as part of Swach Bharat Mission. ? Appointment of gardener and sweeper to maintain the plantation and keep the campus ecofriendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

2019-20 BEST PRACTICE-I 1) Title: Membership of ICT Academy, Chennai, Tamilnadu. 2) Goal: a) To establish a partnership with ICT Academy, Chennai. b) To avail the consultancy and training programmes for the students and faculty members of our college. 3) The Context: To bridge the industry-academia skill gap, and to develop the next generation teachers students, the Government of India started ICT academy in 2009 under the PPP model. It is a not-for-profit society, the first of its kind pioneer venture under the Public-Private-Partnership (PPP) model that endeavours to train the higher education teachers and students thereby exercises on developing the next generation teachers and industry ready students. Through its various initiatives, ICT Academy has been part of strengthening the India's four important visions on Skill India, Digital India, Startup India and Make in India. 4) The Practice: ICT Academy is providing the following training programmes: i) Faculty Development Programme for teachers ii) Skill Development Programmes for the students iii) Entrepreneurship Development for the students iv) Youth Empowerment Programmes v) Digital Empowerment for both students and teachers and vi) Industry-Institute Interaction. 5) Evidence of Success: Although the linkage of Duliajan College with ICT Academy is only a couple of months old, the benefits of this linkage is evident from the outputs of online FDP attended by our teachers. Moreover, a number of planned programmes for the students and faculty members have to be postponed on account of the lockdown imposed by the GoI for COVID 19 pandemic. 6) Problems Encountered and Resources Required:- There are no significant problems encountered while implementing this practice except for the lockdown period which has forced us to go online for implementing various activities. Resources required are faculty members, students and classroom facility from the college and resource persons and programme aids from the ICT Academy. 7) Notes:- The faculty members and the students have shown much enthusiasm to join various training programmes offered by the Academy. BEST PRACTICES-II 1. Title: Physical Education Centre 2. Goal: a) To promote physical fitness. i. b) To reduce stress through workout. ii. c) Contribute towards mental well being. 3. The Context: A healthy mind resides in a healthy body. Physical fitness in the present day is the need of the hour. Since regular work out has the ability to boost the immune system, therefore the College has taken this initiative to set up a physical education centre to promote physical well being amongst the students, faculties, staffs and members of the college. 4. The Practice: The College has an indoor as well as an outdoor stadium which provides enough space for recreational activities. Alongside this, the College also has an indoor gym which seeks to promote physical fitness for the members of the College. Physical fitness instructors take active participation to uplift the physical well being of the members. Especially students of various classes have been enthusiastic enough to enroll themselves in such activities. 5. Evidence of Success: It is observed that students are taking active interest in the present times with matters related

to health and fitness. The Physical Education Centre has undeniably been able to cater to the needs of anyone who wish to participate in well being. 6. Problems Encountered and Resources Required: There are no significant problems encountered while implementing this practice. Resources required are open spaces- both indoor and outdoor to carry out practice. 7. Note: The Physical Education Centre from the time of its inception has been providing sports coaching alongside fitness training to students and other members of the College, thereby encouraging everyone to uphold a healthy lifestyle.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.duliajancollege.in/upload/bestpractices/1630401615.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has a vision of imparting value based quality education to the learners. Being situated in a semi-urban locality, about 80 of the students hail from rural areas with very weak financial and academic background as well as poor academic base. So, the college undertakes all possible measures to uplift academic as well as extra academic performance of such students. The institution ensures quality education through the following steps Faculty members are encouraged to get themselves updated and upgraded by attending refresher courses, orientation courses, seminars, conferences and workshops. The IQAC conducts students' feedback on various aspects of teaching learning process. The process includes feedback on administration, teachers, course and teaching. After the analysis of the feedback result, the principal conveys it to each faculty members, so as to enable them to take any corrective measures and improvement if needed. In addition to classroom teaching, students are encouraged to take part in seminar presentation, group discussions and project preparation which urges them to acquire in-depth knowledge on relevant topics.

The college ensures all round development of the students by organizing cultural, literary and sports activities and encourages students to participate in such activities at Local, District, State and National level. The College inculcates social responsibility and good citizenship amongst the students by encouraging and allowing them to participate in various types of extension activities undertaken by various in-house bodies like NSS, Science Council, Arts Forum, Commerce Forum and IQAC as well as other organizations like Assam Science Society, Assam Xahitya Xabha, Assam Science Technology Environmental Council, etc.

Provide the weblink of the institution

http://www.duliajancollege.in/mission_vision.php

8.Future Plans of Actions for Next Academic Year

(i) Augmentation of the IT infrastructure (ii) Digitalisation of the college library. (iii) Strengthening the Research Cell of the college. (iv) Construction of the Conference room. (v) Setting up of the new IT building.