

BEST PRACTICE - I

1. **Title of the practice:-** Free coaching on Computer literacy to school students.
2. **Goal:-** a) To serve the society as a part of our social responsibility.
b) To provide helping hand to the nearby schools having shortage IT teachers.
c) To uplift the academic competency of the beneficiary school students by providing them the knowledge of the basics of computer education.
3. **The context:-** The college since its inception has tried to reach out to the poor and needy of the society in the best possible way. Computer literacy is one of the emerging and demanding needs for the student community. Although school students hailing from private schools and from families with sound financial condition manage to get the computer education right from the school level, it is difficult for the poorer students to acquire such skills for lack of facilities in the schools as well as their households. So, it is necessary to provide support to such deprived sections of the student community to bring their skills at par to the other students. This effort will help them pursue higher education with absolute confidence.
4. **The practice:-** As a part of this effort, the college organises free computer classes for the students of nearby schools from time to time. This was done for the first time in the year 2017. A total of 70 students from two local schools, viz. Tipam Phake High School and Duliajan Balika Vidyapith attended the classes organized during summer vacation, that is, in the month of July. The programme was conducted by Computer Science Department of the college in several shifts in which the basics of computer were taught to the students.
5. **Evidence of Success:-** The practice has brought about a good understanding between the college and beneficiary schools and students, and that way the society of the locality. The college has come to understand the strengths and weaknesses of the students of the feeder school.
6. **Problems Encountered and Resources Required:-** There are no significant problems encountered while implementing this practice. Resources required are faculty, computer laboratory with Desktop PCs and teaching learning materials.
7. **Notes:-** School students are noticed to be very much enthusiastic to attend these coaching classes. The school authority expressed their thankfulness for this effort as they were unable to impart computer skill to their students for lack of equipments and trained teachers.

BEST PRACTICE – II

1. **Title of the Practice:-** Financial support to poor and distressed students
2. **Goal:-** The college is situated in a semirural area and many of the students hail from nearby villages, specially from families with poor financial background. For them higher education is not affordable. So, it was observed that although, many of these poor students somehow managed to get the admission in the first year but fail to continue their study due to poor financial support. Keeping in view of this problem the college decided to start a special provision for assisting the meritorious students of poor economic background.
3. **The context:-** The college since its inception has tried to reach out to the poor and needy students in the best possible way. It was observed that the principal reason for college dropout students is poor financial background of their families. So, it is a moral duty and responsibility of the college to assist these students financially so as to enable them to complete their study courses.
4. **The Practice:-** The college has created an “Poor Fund” by collecting a very nominal amount from the newly admitted students annually. From this poor fund a needy student can get concession on the fee that he/she has to pay at the time of admission. There is, however, a procedure for which a needy student has to apply and submit valid documents to avail the benefit of this scheme. After proper scrutiny of the documents, the college authority finalises and shortlists the names of the beneficiary students.
5. **Evidence of success:-** Due to this noble practice many poor students are able to pursue and continue higher studies. More significantly this practice has a positive outcome in the way of reducing the number of dropout students.
6. **Problems encountered and Resources Required:-** As the number of students coming from lower income group is quite high, so it is really very difficult to address the problem as desired. Especially when the number of applicants is very high, the amount granted per applicant has to be minimised due to paucity of the fund. Under such a condition the quantum of support may not be sufficient to fulfil the need of the beneficiary students.

- 7. Notes:-** Financial support to the needy poor students has a positive impact on reducing the dropout rates and also helps such students to acquire their degrees.