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**2 SEM TDC CMEN (CBCS) WS II (A/C)**

**2 0 2 2**

( June/July )

**ENGLISH**

( For Non-Honours )

**WRITING SKILLS—2**

Paper : Com Eng-2

( **Communicative English** )

*Full Marks : 80*

*Pass Marks : 32*

*Time : 3 hours*

*The figures in the margin indicate full marks  
for the questions*

**UNIT—I**

- 1. Answer any one of the following : 10**
- (a) What are the points that an interviewee should keep in mind before appearing in an interview?

- (b) What do you mean by an interview?  
What are the objectives of conducting an interview?

UNIT—II

2. Answer any *one* of the following : 10
- (a) What is a feature article? What are the different parts of a feature article?
- (b) Discuss the techniques to be followed while writing a good feature article.

UNIT—III

3. Answer any *one* of the following : 10
- (a) "A questionnaire is a research instrument that consists of a set of questions or other types of prompts that aims to collect information from a respondent." Discuss.
- (b) What are the different types of questions that are incorporated in a questionnaire?

UNIT—IV

4. Answer any *one* of the following : 10
- (a) What type of skills must one possess to become an effective public speaker?

- (b) Write a speech on any *one* of the following :
- (i) Practice makes perfect
  - (ii) Social Media : Bane or Boon?
  - (iii) Pros and cons of online learning

UNIT—V

5. Answer any *one* of the following : 10

- (a) What do you mean by a report? Discuss the different types of reports.
- (b) You are an eye witness to a road accident in which an old man was killed and many passengers were injured. As a reporter of an English daily, write a report on the accident.

UNIT—VI

6. Answer any *one* of the following : 10

- (a) What is a dialogue? How can you develop your dialogue skills?
- (b) Write a dialogue between two friends planning to go to a movie.

UNIT—VII

7. Answer any *four* of the following :  $5 \times 4 = 20$

- (a) Discuss some of the Dos and Don'ts of an interview.
- (b) How do you create a survey question?
- (c) What are the essentials of a good report?
- (d) What are the different types of public speech?
- (e) How is a feature article different from a news report?

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