

# Prospectus 2023-24



## DULIAJAN COLLEGE

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[www.duliajancollege.in](http://www.duliajancollege.in)

## Foreword

Duliajan College, a premier institution of higher education in Duliajan was started on the 1<sup>st</sup> of August 1969. Making a humble beginning with just 100 students, the college has grown in strength and at present it has about 2000 students in Arts, Science and Commerce Streams.

With a sprawling and scenic campus of around 15 acres, the college is well-equipped with all the basic facilities — library, laboratory, computer laboratory where more than hundred students can do practical at a time, video conference room, smart class room, hostel (boys and girls), canteen and e-corner, museum, auditorium, playground, indoor stadium and gymnasium hall. The college believes in making education more relevant to the real world needs and equipping its students with educational skills required for all-round personal and professional achievements. In keeping with this, besides regular courses, the college offers career-oriented courses like Cosmetology, Montessori, Drilling & Fluid Engineering (presently discontinued) and Post Graduate Diploma in Computer Science and Application (PGDCA). Under Distance Education programme, the college has study centers of Dibrugarh University Distance Education, Krishna Kanta Handique State Open University (KKHSOU), D. El. Ed. under NIOS, Indian Institute of Cost and Management Accountant (CMA). The College has a tremendous force of competent faculty who take pains for betterment of the college on all fronts. Maintenance of quality has always been its priority and it was in recognition of that National Assessment and Accreditation Council (NAAC) accredited the college with B+ Grade in 2005 and re-accredited with B Grade/CGPA 2.81 in 2011.

Duliajan, a place of historical importance, is known all over the world as the region of "two leaves and a bud" as well as a reservoir of "liquid gold". It is well connected by road, rail and airways. The railway station is 2.5 K.M away, while the Mohanbari airport is at a distance of 52 km from the college. Surrounded by lush greenery and oil fields, Duliajan is a major tourist attraction of the easternmost region of the country.

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## COLLEGE UNIFORM FOR STUDENTS

It is mandatory for students to come to College in uniform. Details of college uniform are given below.

1. For Boys :
  - i. White Shirt
  - ii. Black Pant
  - iii. Black Shoes
  - iv. Black Sweater/Black Blazer
  
2. For Girls :
  - i. White Mekhela-Chadar with Green Border, White Blouse
  - ii. White Salwar/Suridar Kurta with Green Churni
  - iii. Black Pump shoe
  - iv. Black Sweater/Black Blazer

Specification for Girls' uniform (Kurta):

1. Length : 1 inch above the knee.
2. Neck : Square and round Front
3. Neckline : Front - 4 inch low Back  
Back - 2 inch low

### **Not Allowed:**

- |                    |                                       |
|--------------------|---------------------------------------|
| For Boys'          | : Fancy Pants are strictly prohibited |
| For Girls'         | : Leggings are not allowed            |
| For Boys' & Girls' | : Coat, Jacket, Caps are not allowed  |

## **GENERAL RULES & INFORMATION**

[For all Students [Degree & Higher Secondary]]

## **ELIGIBILITY CRITERIA FOR APPEARING IN EXAMINATIONS:**

- A student must attend at least 80% of the lectures delivered in each subject to be eligible for appearing in the examination. Non-Collegiate and Dis-Collegiate rules and regulations will be maintained strictly.
- The sportsperson will be treated as present if sent by the college for competitions outside the college for participation or practice.
- Submission of the examination form (University/Council) obtained from the college office shall be the sole responsibility of the student.
- Every student must check-up with the college office that his/her examination form has been received in the office for its onward submission to the DU/ AHSEC council.
- College Internal Examination.
- The college conducts 2 (Two) Unit/Sessional tests every year.
- The student who fails to appear in the Unit Test/Sessional test will not be allowed to sit in the final examination.

## **CHANGE OF SUBJECTS:**

Normally, a student will be allowed to change his/her subject or stream up to the dates fixed by the council for admission or within 15 days of the admission of the student (Whichever is later).

## **RULES FOR WITHDRAWAL:**

A student who wishes to leave the college must apply for the same and the application must be countersigned by his parent or authorized guardian. Until a student's name is formally withdrawn, he is liable to pay all college dues and fines levied. Students leaving the college must inform the principal in writing.

No certificate of any kind shall be issued to those leaving the college without permission. Refund of fees is not permissible.

No certificate of any kind shall be issued to students who have not cleared the hostel, library or any other dues.

## **GENERAL RULES OF THE COLLEGE:**

- i. Principal's decision will be final and binding in matters relating to maintaining discipline in the college campus.
- ii. The students are bound by the rules and regulations framed by the college from time to time.
- iii. Any matter not specifically mentioned in these rules is subject to the discretion of the Principal who reserves the right to modify these rules as and when felt necessary.
- iv. Guardians are presumed to have agreed to these rules when their wards join the college.
- v. The departments of the college (including library) will abide by the rules formulated by the Principal from time to time.
- vi. The code of conduct should be strictly adhered to by one and all. Action will be taken against those found indulging in activities detrimental to the prestige of the College.
- vii. Disciplinary action will be taken against those violating the code of conduct.
- viii. The students should take it to be their bounden duty to keep the college premises clean. Any student found loitering in the corridors and causing disturbance during class hours is liable to be charged with violation of college discipline.
- ix. Prior approval of the Principal is mandatory for formation of any society or association by the students.
- x. Notices to be put up or circulated by the students anywhere in the college and hostel premises will require the prior approval of the Principal.
- xi. Invitation to any outsider to address or entertain the students anywhere in the college and hostel without permission of the Principal is prohibited.
- xii. The College reserves the right to expel any student at any time for any reason deemed sufficient by the Principal towards causing indiscipline in the college campus.
- xiii. Students are required to read the notice/s put up on the notice-board of the college. The college will not own responsibility for any loss/damage incurred by a student owing to his/her failure to read the displayed notice in time.
- xiv. As per recommendation of the UGC and as per directive from the Supreme Court of India, ragging is strictly prohibited in all educational institutions.

Anybody found guilty of indulging in the act of ragging in any form inside or outside the college campus will be debarred from getting admission for life in educational institution or rusticated for a period of one to four years. The anti-ragging committee appointed by the college authority will adopt a zero tolerance approach towards ragging.

- xv. Students are required to show regard to the college property. Any student found guilty of tampering/damaging the college property (fixtures, equipment, furniture, books, building etc.) shall be punished and is liable to be expelled from the College.
- xvi. Setting a remarkable example in the academic history of the region, the authority of Duliajan College has declared the college campus a no-smoking zone and has prohibited the sale of tobacco products within 100 meter radius of the college campus. Strict disciplinary action to the extent of expelling/rusticating the violator be it the staff, teachers or the students of the College is how the college authorities have planned to deal with the matter. This move has been initiated in order to maintain a conducive academic atmosphere in the campus as well as to enforce strict discipline among the staff and the students of the premier institution. The order has been served as per the govt.'s rule prohibiting smoking inside any educational institution and sale of tobacco products in the vicinity of the institution.
- xvii. Use of mobile phone is strictly prohibited within the college campus. The college reserves the right to expel the students found with mobile phone in college campus.
- xviii. Any student found guilty of adopting unfair means in examination will be instantly expelled from the College.
- xix. Leave Rules: Students should apply for leave in written form duly countersigned by parents or authorized guardian. The name of the student who remains absent from the College for 10 (ten) consecutive days without prior permission, will be struck off the college rolls.



## **ATTENDANCE:**

Students' attendance in class is compulsory. A student must attend at least 80% of the lectures delivered in each subject to be eligible for appearing in final examination. Scholarships holders must attend at least 85% of the lectures delivered in each subject to be eligible for continuity of scholarships. Non-collegiate and dis-collegiate rules and regulations will be maintained strictly.

## **COLLEGE FEES:**

Fees under various heads as applicable must be paid at the time of admission and on scheduled date as notified by the Principal of the college. Defaulters will not be allowed to sit in the examination.

Admission fees will be notified at the time of admission. The fees should be deposited to the respective bank by the students through three fold (Student's copy, Bank copy, and Office copy) bank slip. The three fold **Bank Slip** will be supplied from the college office.

**Help line: 0374 – 2800356/9435992575**

**Time: 11- 00 A.M. to 2 - 00 P.M.(Working Days)**

## FEES for Different Programmes

### Higher Secondary

Stream		Amount (Rs.)	Remarks
Arts	Boys	4590.00	
	Girls	3990.00	
Science	Boys	4860.00	
	Girls	4140.00	
Commerce	Boys	4590.00	
	Girls	3990.00	

### Degree Programmes

Stream	Amount (Rs.)
B.A	
B.Sc	
B.Com	

In addition to regular fees, the following additional fees are to be paid by the students at the time of new admission.

- Duliajan College Xahitya Xabha Fee — Rs. 30/-
- Duliajan College Guardian Forum Fee — Rs. 100/-
- Science Council / Arts Forum / Commerce Forum Fee — Rs. 100/-

## HIGHER SECONDARY COURSES

### COURSEWISE NUMBER OF SEATS

Courses	Stream	No. of Seats	Minimum Requirement
H.S. 1st Year	Arts	150	40% above in aggregate in HSLC/CBSE — X/ Equivalent Examination
H.S. 1st Year	Science	100	
H.S. 1st Year	Commerce	100	

### ARTS

Compulsory Subject	Options	Optional Subjects			
1. MIL: Assamese/ Alternative English/Bengali / Hindi	Option - 1	Economics or Political Science	Sociology	Education	History/ Mathematics/ Adv. Assamese
	Option - 2	Economics or Education	Sociology	Political Science	History/ Mathematics/ Adv. Assamese
2. General English					

### SCIENCE

Compulsory Subject	Options	Optional Subjects			
1. MIL: Assamese/ Alternative English/Bengali / Hindi	Option - 1	Physics	Chemistry	Mathematics	Biology
	Option - 2	Physics	Chemistry	Mathematics	Comp. Sc. & App
2. General English					

### COMMERCE

Compulsory Subject	Options	Optional Subjects			
1. MIL: Assamese/ Alternative English/Bengali/ Hindi	Option - 1	Business Studies	Accountancy	Economics	BMST
	Option - 2	Business Studies	Accountancy	Economics	Mathematics
	Option - 3	Business Studies	Accountancy	Mathematics	Comp. Sc. & App
2. General English					

## **RIGHTS AND DUTIES OF THE FRESHERS AND THEIR GUARDAINS:**

The fresher's after their admission should consider the college as their second home, behave in the most humble manner and maintain cordial relationship with the senior students, fellow students, faculty and staff of the College. Duliajan College will always strive to establish a ragging-free environment and in case any fresher feels that he/she has been subjected to any form of ragging elaborated hereinabove, they should immediately report the matter to any member of the anti-ragging committee, anti-ragging squad, faculty, staff or to the authority of the college. The guardian shall co-operate with the authority to redress the grievance and help prevent the occurrence of ragging in the college. The identity of the fresher/ guardian will not be revealed and kept a secret.

## **RIGHT AND DUTIES OF THE SENIOR STUDENTS:**

The senior students have a special responsibility of welcoming the freshers to the college so that they feel at home and develop attachment to the college. They are expected to lead by examples which can inspire the newcomers to work for overall development of the college. They should bear the added responsibility of reporting an incident of ragging in the college immediately on coming to know about such an incident in the capacity of a complainant or witness. His/her identity will be kept a secret.

## **MODIFICATION OF THE REGULATION:**

If any difficulty arises in giving effect to any provision of this Regulation, the Hon'ble Vice-Chancellor in consultation with the members of the ARC shall modify any clause of the Regulation, subject to notification by the appropriate statutory body of the University.

## **FRESHERS' INTRODUCTION / INDUCTION:**

Freshers' Introduction/Ice-Breaking sessions will be organized by various departments as per regulations issued by the University.

# COLLEGE LIBRARY

## READING ROOM:

The college has an excellent computerized library with a rich stock of textbooks as well as reference books. Periodicals, newspapers (daily/weekly), magazines, journals of repute are available in the library. The library also subscribes to national and international research journals in almost all the disciplines.

## LIBRARY RULES:

- i) The library remains open during the library hours for issue and return of books.
- ii) One non-transferable library cards will be issued to each student for home lending of books.
- iii) One library diary will be maintained by the student which will be kept in the library itself. By checking the diary the best reader will be judged at the end of the session.
- iv) Numbers of books issued per student per card at a time Degree (General): 2 (two books) Degree (Major) : 4 (four books).
- v) The students can borrow books from the library for a period of 15 (fifteen) days.
- vi) If he/she does not return the book within 15 (fifteen) days, a fine of Rs. 1.00 (one) per day up to 15 (fifteen) days and Rs. 2.00 (two) per day thereafter will be imposed.
- vii) Books may be renewed on request at the discretion of the library authority.
- viii) The college reserves the right of recalling a book, wherever, whenever necessary.
- ix) If a student loses or damages a library book, he/she will be required to pay double its price along with the usual late return penalty.

## LIBRARY CONDUCT RULES:

- i. Students are not allowed to take books or belonging inside.
- ii. The library reserves the right of searching a student in case of any suspicion.
- iii. The students are hereby directed to keep silent when they are present in the library & otherwise they would be liable to be punished by the college authority.

## ABOUT THE BOOK BANK:

There is a Book Bank in the library which is meant for economically backward students. The library contains sufficient number of books which are issued for one year against a regular student.

The rules for using Book Bank are as follows:

- i. Economically poor students may apply for the books at the very beginning of the academic session.
- ii. The books will be issued for one year and every student should bear an amount of Rs 20.00 (twenty) per book.
- iii. The book must be returned before the final/annual examination.
- iv. A student should prove that he/she is economically poor.

## E-RESOURCES@N LIST

N-List is a very ambitious project launched by INFLIBNET under UGC info net Programme, Duliajan College Library provide this programme to all users / students through online.

Following is the list of e-resources, numbers of titles with link.

American Institute of Physics (18 titles)	<a href="http://nist.inflibnet.ac.in:2048/login?uri=http://journals.aip.org">http://nist.inflibnet.ac.in:2048/login?uri=http://journals.aip.org</a>
American Physical society (10 titles)	<a href="http://nlist.inflibnet.ac.in:204Wlogin?url=http://publish.aps.org/browse.html">http://nlist.inflibnet.ac.in:204Wlogin?url=http://publish.aps.org/browse.html</a>
Annual Review (33 titles)	<a href="http://nlistinflibnet.ac.in:204£3/loginairl=http://arjournals.annualreviews.org">http://nlistinflibnet.ac.in:204£3/loginairl=http://arjournals.annualreviews.org</a>
Cambridge University Press (224 titles)	<a href="http://nlist.inflibnetac.in:2048/login?url=http://journals.cambridge.org/">http://nlist.inflibnetac.in:2048/login?url=http://journals.cambridge.org/</a>
Economic and Political Weekly (EPW) (1 titles)	<a href="http://nlist.inflibnet.ac.in:2048/login?url=http://www.epw.in/">http://nlist.inflibnet.ac.in:2048/login?url=http://www.epw.in/</a>
Indian Journals (150 titles)	<a href="http://nlist.inflibnetac.in:2048/login?url=http://indianjournals.com">http://nlist.inflibnetac.in:2048/login?url=http://indianjournals.com</a>
Institute of Physics (46 titles)	<a href="http://www.iop.org/EJ/">http://www.iop.org/EJ/</a>
Oxford University Press (206 titles)	<a href="http://nlist.inflibnet.ac.in:2048/login?uri=http://www.oxfordjournals.org">http://nlist.inflibnet.ac.in:2048/login?uri=http://www.oxfordjournals.org</a>

Royal Society of Chemistry (29 titles)	<a href="http://nlistinflibnet.ac.in:2048/login?url=http://rsc.org/Publishing/">http://nlistinflibnet.ac.in:2048/login?url=http://rsc.org/Publishing/</a>
Journals H. W. Wilson (1420 titles)	<a href="http://nlistinflibnet.ac.in:2048/login?url=http://vnweb.hwwilsonweb.com/hww/jumpstart.jhtml">http://nlistinflibnet.ac.in:2048/login?url=http://vnweb.hwwilsonweb.com/hww/jumpstart.jhtml</a>
E-Library (1420 titles)	<a href="http://nlistinflibnet.ac.in:2048/login?url=http://site.ebrary.com/lib/inflibnet">http://nlistinflibnet.ac.in:2048/login?url=http://site.ebrary.com/lib/inflibnet</a>
Oxford Scholarship (902 titles)	<a href="http://nlist.inflibnet.ac.in:2048/login?url=http://www.oxfordscholarship.com">http://nlist.inflibnet.ac.in:2048/login?url=http://www.oxfordscholarship.com</a>
Net library (936 titles)	<a href="http://nlistinflibnetac.in:2048login?url=http://www.netlibrary.com/">http://nlistinflibnetac.in:2048login?url=http://www.netlibrary.com/</a>
Mylibrary-NIG Hill (1308 titles) Bibliographic databases	<a href="http://nlistinflibnetac.in:2048login?url=http://lib.mylibrary.com/browse/open.asp">http://nlistinflibnetac.in:2048login?url=http://lib.mylibrary.com/browse/open.asp</a>
MathSciNet (150 titles)	<a href="http://www.ams.org/mathscinet">http://www.ams.org/mathscinet</a>

## **SCHOLARSHIP / AWARDS, ETC.**

Scholarships, Awards, UGC Scholarship and various State and Central government scholarships such as National Merit, ST/SC/ OBC/MOBC scholarships etc. are offered to the deserving students. Scholarship money is paid to the student by 'A/c payee only' cheques which are to be deposited against their respective bank accounts. Apart from these, the college also offers the following scholarships, prize and medals to the meritorious students.

### **a) G. N. L. Ayya Merit Award:**

The award comprising a cash amount and a certificate of appreciation is presented annually to the best graduates of the college from Arts/Commerce stream.

### **b) Duliajan Mahavidyalaya Sahitya Sabha Merit Award:**

This award comprising book packets and certificates of appreciation is given annually to the best graduate of the college and the toppers in the three streams. However, the awardee in each stream must secure minimum 60% marks in honours subjects. For the non-honours students the minimum average marks required is 60%.

### **c) Assistance from Poor Fund:**

Limited cash assistance is given annually to the poor and needy students.

### **d) Indra Prasad Buragohain Memorial Award:**

The merit scholarship in memory of Late I.P. Buragohain, founder teacher of Mathematics Department, Duliajan College was founded by his wife Mrs. Malarani Buragohain and family in the year 2016. In this scholarship cash award along with a certificate is awarded every year to the best science graduate from the college.

### **e) Kiran Bala Devi Memorial Award:**

Kiran Bala Devi Memorial Award, introduced in the year 2018, is awarded to the best Commerce graduate of Duliajan College. The award comprising of cash amount and a certificate of appreciation is given by Dr. Dayananda Nath, faculty member of Commerce department of the college in memory of his mother Late Kiran Bala Devi.



**f) Anjan Jyoti Trust:**

Anjan Jyoti Nath was an alumni of Duliajan College who died tragically in a road accident on 20<sup>th</sup> November, 2019. He was a student of Chemistry Department of the College. He was a bright student and was loved by one and all for his endearing personality. After his demise a memorial trust was formed which is actively engaged in activities related to promotion and spread of knowledge. Under the trust an award has been instituted named Anjan Jyoti Memorial Award from the session 2023-24 which will be given every year to the best graduate of Chemistry Department of Duliajan College.

## OTHER FACILITES

- **College Canteen:**

The college has a well furnished canteen which provides healthy refreshment to the students as well as the teaching and non-teaching staff during college hours at reasonable rates.

- **Air / Railway Travel Concession:**

Students are entitled to avail traveling concession for railway/air journey on their way home from the college and back during vacation only. Such concession can also be availed for education excursions, departmental or general excursions etc., to different places of importance in the country. Some department organize departmental excursion as part of the curriculum.

- **Play Ground:**

The college has a playground within its campus. The play ground is conveniently spacious for organizing football matches, athletic events, cricket and other sports and tournaments.

- **Duliajan College Museum:**

Duliajan College Museum, which was set up in 2014, contains valuable antiques and artifacts on display as paradigms of Assamese cultural and social life of the bygone as well as present days. Visitors interested in the rich cultural heritage of the region have greatly appreciated the existing collections of the Museum. The Museum will provide immense educative value to the students of the streams of the College.

- **Bharat Scouts and Guides / NSS:**

These are two main wings of the college for all round development and for creating awareness about society among the students by implementing various developmental programmes.

- **Initiative to promote Extra-Curricular Activities:**

In order to promote and facilitate extra-curricular activities of the students, the College has decided to form different clubs from the year 2023. Details of the clubs are given below:

- Dance and Drama Club.
- Music Club.
- Art and Literary Club.
- Debating, Quiz, Dialogue, News Reading Club: Performing Club.

- **Sanskrit Language Learning:**

In order to promote Sanskrit learning, the Department of Assamese, Duliajan College has initiated a course on Sanskrit Language Learning from the year 2021.

## ASSOCIATIONS

**a) Duliajan College Arts Forum:**

Duliajan College Arts Forum was established in 2006 with the objective of catering to the academic needs and aspirations of Arts students of the institution. In keeping with its avowed goal, the forum organizes workshops, seminars, provides financial assistance to the poor and needy, publishes an annual journal, encourages research activities, etc. It aims at establishing a cordial relationship among various departments of Arts stream.

**b) Duliajan College Science Council:**

For all-round development of the Science students, Duliajan College Science Council was constituted in the year 2002. The Principal, Academic Coordinators, the teaching staff and the students of Science stream are members of this council. The main aims and objectives of this council are to pursue co-curricular activities such as seminars, symposium, workshop, project work and exhibition, career counseling etc. for the benefit of the students. The DCSC of the college also conducts unit tests for the students of the concerned stream.

**c) Duliajan College Commerce Forum:**

Duliajan College Commerce Forum was formed in the college for the development of the commerce stream. The Principal, Academic Coordinators, the teaching staff & the students of commerce section are members of this forum. The aims and objectives of the forum are to pursue co-curricular activities, arrange commerce exhibitions, seminars, symposium, workshops, career counseling sessions etc. for the benefit of the students. The commerce forum of the college also conducts unit tests periodically.

**d) Duliajan Mahavidyala Sakha Sahitya Sabha:**

Duliajan College branch of Assam Sahitya Sabha is a recognized unit of the apex body. It organizes seminars, discussions, workshops, literary sessions, etc. from time to time.

**e) Northeast India Political Science Association Cell of Duliajan College:**

North East India Political Science Association is one of the leading voluntary associations of India which studies different political activities of national, international, regional and local importance. A cell of this august association has been instituted in Duliajan College

for creating awareness among the students regarding various political issues of national and international importance.

**f) Alumni Association:**

Alumni Association is a vital part of the institution. It takes up initiatives which are aimed at overall development of the institution.

**g) The History Association:**

The History Association established in 2003 (though in its infant stage) has played a vital role in developing among the students, a sense of consciousness towards the glorious past of our country. All the students of the department of History are the automatic member of the Association. It organizes local tours and excursion, seminars and group discussions, collecting information and antiques of Assamese culture, publication of articles and writing on topic history etc. are the primary object of the association.

**h) Abhibhabhak Mancha or Guardian Cell:**

The Guardian Cell is a crucial part of the institution. It organizes and supports student oriented programmes from time to time.

**i) WSDC, Duliajan College:**

As per directives of the UGC, Women's Students and Development Cell has been formed in Duliajan college under the aegis of CWS (Centre for Women Students), Dibrugarh University. The objectives of the cell are to bring education closer to burning (women-oriented) social issues, to work towards their solutions and to develop and utilize women's full potential as resources for national development. The activities of the cell are broadly those of conducting research projects, investigating the causes of gender disparity, organizing workshop and seminars in order to sensitize men and women regarding gender issues and empowering women with skills and self-confidence needed for their overall development.

**j) Duliajan College Poribesh Karmi Dal:**

Duliajan College Poribesh Karmi Dal formed on the 15th of May, 2016 under the aegis of Duliajan College, is a group of environment workers comprising of teachers and students of the college. It aims to raise awareness among the people about the need for protecting

and preserving the environment. It seeks to contribute substantially to the worldwide initiatives for making clean and green environment. In this regard, it has already conducted several cleanliness programmes in the college campus. Among them worth mentioning is the programme carried out in the Botanical garden of the college on 5th June, 2016; that is on the World Environment Day. It plans to extend its scope and render its services to the society at large. It proposes to undertake cleanliness drives, organize seminars, conduct workshops, hold interactions, etc. involving all concerned in its bid to mobilize mass awareness about protecting environment and saving the planet Earth.

**k) Health and Sanitation Club:**

Health and Sanitation Club established in 2016 is one of the active organizations of Duliajan College. It is mainly concerned with maintaining health and hygiene in the college campus. It organizes health awareness programmes in the college and in the neighboring areas too, from time to time.

**l) Duliajan College Students' Union:**

Duliajan College Students' Union is the general body of the students of the college. Membership of this union is compulsory for every student of the college. The office bearers of the union are elected annually through direct ballot. The election officer appointed by the principal notifies the schedule of the union election along with the rules and regulations prescribed for the election. The term of the office bearers of the union body is for one academic year. The students' union organizes various activities - games and sports, quiz and debate, cultural, and literary contests, Swahid Memorial All Assam Debate etc. for the development of the various potentialities of the students. The union also brings out a magazine named 'ANURANAN' annually, providing opportunities for exhibition of literary talents of the students. The union body also publishes a wall magazine named 'KAKOLI'.

**m) IQAC:**

The UGC has made it mandatory for universities and colleges to get themselves accredited. Since assessment and accreditation is a continuous process, the various programmes undertaken by the college for quality enhancement will have to be sustained and constantly updated. To enhance the all-round improvement in various departmental activities, Internal Quality Assurance Cell (IQAC) was established immediately after

declaration of grade. To meet the expenses, the college management has made it compulsory for every fresh student to contribute Rs. 200.00 per head annually. The college was assessed for the first time in the academic session 2010-11.

### **CAREER ORIENTED PROGRAMMES**

The college imparts Certificate and Diploma course in the following subjects to meet the demands of time.

	<b>Course</b>	<b>Stream</b>	<b>Pass/Major</b>	<b>No. of Seats</b>
<b>CAREER ORIENTED PROGRAMME</b>	Cosmetology	For TDC Arts all Classes	All	30
	Montessori	-Do-	All	30

## **ADD-ON COURSES**

**Approved by Dibrugarh University for introduction at Undergraduate Level from the session 2023-2024**

<b>Sl. No</b>	<b>Title</b>	<b>Department</b>
1.	Goods and Service Tax (GST)	Commerce
2.	Communicative English	English
3.	Travel and Tourism Management	History
4.	Numerical Ability, General Intelligence and data Analysis	Mathematics
5.	Aquarium Fish Keeping	Zoology
6.	Solar Energy Basics and System Design	Physics
7.	Industrial Chemistry of Petrochemicals and Polymer Products	Chemistry
8.	Human Rights	Political Science
9.	Statistical Methods for Research	Economics
10.	Techniques of Teaching (Micro Teaching)	Education
11.	Social Work	Sociology
12.	Recitation as a Form of Performing Art	Assamese
13.	Bangla Sahitya O Tar Bibhinna Dhara	Bengali
14.	Mushroom Culture	Botany
15.	Theoretical Study of Yoga	Physical Education



## **FEES FOR COLLEGE CERTIFICATE AND DIPLOMA COURSE**

SI. No.	Course	Duration (in months)	Admission Exam. Fees (Rs.)	Monthly Tuition Fees (Rs.)	Total Course fees(Rs.)	
					In House Student	Off House Student
1.	Cosmetology	6	100.00	50.00	300	1,000
2.	Montessori	3			2000	5000

## **POST GRADUATE COURSE**

### **Post Graduate Diploma in Computer Science & Application (PGDCA)**

Eligibility: Graduate in any discipline with, - General: 40% OBC: 35% SC/ST: 32%

Methods of selection: Selection of admission will be made on merit basis

Duration of the course: 12 (Twelve) months

Admission: In the month of June /July

Course fees: Rs.15,000.00 only (which may be revised from time to time)

### **Curriculum:**

PGDCA - 01 BASIC INFORMATION TECNONOGY

Marks: Theory: 60 Practical : 40 Marks

PGDCA - 02 PROGRAMMING WITH C/C++

Marks: Theory: 60 Practical: 40 Marks

PGDCA - 03 INTERNET TECHNOLOGIES, E-COMMERCE

Marks: Theory: 70 Practical: 30 Marks

PGDCA - 04 RDBNS, USING ORACLE

Marks: Theory: 60 Practical: 40 Marks

## PGDCA - 05 DATA COMMUNICATION AND COMPUTER NETWORK

Marks: Theory: 60 Practical: 40 Marks

## PGDCA - 06 MAJOR PROJECT

Marks: 200 (Project Report: 100) Seminar: SO, Viva / voice: 50

Examination and Result: As per examination conducted by Dibrugarh University.

## **ADMISSION PROCEDURE FOR PGDCA**

Advertisement for admission into the various course of the Computer Science department of Duliajan College are published in the newspaper/ College notice board at proper time. The session of the PGDCA course starts in the month of July/August for which the advertisements are generally published in the month of May. The six month certificate course in Computer Application (CCA) is conducted in two sessions: from January to June and from July to December. Application for admission into a course by filling up proper application form can be obtained from the department of Computer Science, Duliajan College on payment of prescribed amount. For information regarding admission one can log on to the website of Duliajan College [www.duliajancollege.in](http://www.duliajancollege.in)

## **DISTANCE EDUCATION PROGRAMME**

### **a) Dibrugarh University Distance Education Programme**

In distance mode three years degree courses (Arts and Commerce) and Master degree course in Arts and Mathematics are offered under Dibrugarh University.

For details please contact Co-coordinator Shri Jayanta Dutta (Mobile No.9954750692)

### **b) Krishna Kanta Handique Open University**

Duliajan College has started a study centre named Krishna Kanta Handique Open University from session 2008. The centre offers B.A., B.M.C. (Bachelor of Mass Communication) and Master degree courses in Education, Assamese and Political Science.

For details please contact Co-ordinator Dr. Dayananda Nath (Mobile No.9435005710)

## Administrator, faculty and staff of Duliajan College

G.B. CHAIRMAN:

Mr. Naren Changmai

### ADMINISTRATION:

Dr. Lok Bikash Gogoi

Principal

Dr. Hemanta Das

Academic Coordinator (Arts)

Dr. Jitumoni Bora

Academic Coordinator (Science)

Mr. Pabitra Sonowal

Academic Coordinator (Commerce)

### ASSAMESE:

Mrs. P.J.Saikia

Asstt. Prof

Dr. Chitrajit Saikia

Senior Asstt. Prof (HoD)

Dr. Moonmi Konwar

Asstt. Prof

Dr. Bobby Daudang Langthasa

Asstt. Prof

Dr. Lakhyajit Buragohain

Asstt. Prof

### BENGALI:

Mr. Abhijit Saha

Asstt. Prof (HoD)

### BOTANY:

Mr. Dipjyoti Saikia

Asstt. Prof (HoD)

Mr. Chandan Das

Asstt. Prof

Mr. J. Dutta

Asstt. Prof

Ms. Tinamoni Hazarika

Asstt. Prof

### CHEMISTRY

Dr. Jitumoni Borah

Associate Prof (HoD)

Dr. Kalyani Rajkumari

Asstt. Prof

Dr. Monsumi Gogoi

Asstt. Prof

Dr. Jyotirekha Sarma

Guest Lecturer

### HINDI

Mrs. S.M. Tripathi

Guest Lecturer

### COMMERCE

Mr. T. Dutta

Associate Prof

Dr. D.Nath

Associate Prof

Dr. J.K.Tiwari

Associate Prof

Mr. Porag Saikia

Associate Prof

Mr. P. Sonowal

Associate Prof (HoD)

### COMPUTER SCIENCE:

Mrs. A. Deka,

Asstt. Prof

Mr. Monoj Kr. Deka

Asstt. Prof (HoD)

Mrs. Munmi Borthakur

Guest Lecturer

**ECONOMICS:**

Mr. M.K. Boruah	Associate Prof
Mr. N. Das	Asstt. Prof (HoD)
Ms. Siddika Banu	Asstt. Prof
Mrs. Puja Agrawal	Asstt. Prof
Mrs. Debojani Borah	Guest Lecturer

**EDUCATION:**

Dr. M. Hatibaruah	Asstt. Prof
Mrs. Ankita Baruah	Asstt. Prof (HoD)
Dr. Ambalika Borthakur	Asstt. Prof
Miss Dipamoni Saikia	Guest Lecturer

**ENGLISH:**

Mrs. J.S.Pathak,	Associate Prof (HoD)
Mr. Nayanjyoti Hazarika,	Asstt. Prof
Mrs. Pinky Sarmah Saikia	Asstt. Prof
Mr. Gaurab Sengupta	Asstt. Prof
Mrs. Nirupama Dey	Asstt. Prof
Ms. Rajashree Boruah	Asstt. Prof
Md. Yusuf Khan	Guest Lecturer

**HISTORY:**

Mr. R. Khatoniar,	Asstt. Prof
Mr. R. Doley	Asstt. Prof (HoD)
Mr. Hunmoni Gogoi	Guest Lecturer
Mr. Chandan Gogoi	Guest Lecturer
Ms. Priyanka Chutia	Guest Lecturer

**MATHEMATICS:**

Mr. Chittaranjan Gohain,	Asstt. Prof
Dr. Hrishikesh Boruah	Asstt. Prof (HoD)
Mr. Amir Barhoi	Asstt. Prof
Ms. Mansi Nandi	Guest Lecturer

**PHYSICS:**

Dr. Poppy Hazarika	Asstt. Prof (HoD)
Dr. Nilima Gogoi	Asstt. Prof
Ms. Bhagyalakhi Baruah	Asstt. Prof
Dr. Dipraj Saikia	Asstt. Prof

**POLITICAL SCIENCE:**

Mr. N.Chowchong,	Asstt.Prof (HoD)
Mr. Lianneithang Hrangkhoh	Asstt. Prof
Ms. Rodali Mohan	Asstt. Prof
Mr. Deepjyoti Boruah	Guest Lecturer

**SOCIOLOGY:**

Dr. Hemanta Das	Associate Prof (HoD)
Mr. Dhruva Hazarika	Asstt.Prof
Dr. Arun Roy	Asstt.Prof
Ms. Meghali Das	Guest Lecturer

**ZOOLOGY:**

Dr. Urbbi Devi	Asstt.Prof (HoD)
Dr. Munmi Puzari	Asstt. Prof
Ms. Spriha Gogoi	Guest Lecturer
Ms. Natasha Gogoi	Guest Lecturer

**Games and Physical Training:**

Sri Hillol Dutta	Instructor
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**NON-TEACHING STAFF****LIBRARY STAFF**

Mrs. Mondira Chutia, Librarian  
Miss Santana Borgohain, Bearer  
Mr Ajay Dey, Bearer

**LABORATORY STAFF**

Mrs. Deepa Gohain, Lab Bearer, Chemistry  
Sri Rajib Sonowal, Lab. Bearer, Chemistry  
Sri Debojit Dehingia, Lab. Bearer, Physics

**OFFICE STAFF**

- Sri Dip Jyoti Hazarika, Head Assistant (HA)
- Sri Jayanta Phatowali, Senior Assistant
- Sri Mridul Saikia, Senior Assistant (Accounts)
- Sri Tutul Gogoi, Library Assistant
- Sri Rupjyoti Bordoloi, Junior Assistant
- Sri Dilip Gohain, Junior Assistant
- Sri Debojit Deka, Junior Assistant
- Sri Naruj Ahom, Grade – IV (MTS)
- Sri Binud Tangla, Grade – IV (MTS)
- Sri Dhruvajyoti Gogoi, Grade – IV (MTS)
- Sri Monish Dhekial Phukan, Grade – IV (MTS)
- Sri Rudra Kanta Gogoi, Grade – IV
- Sri Utpal Gogoi, Gate Keeper
- Mrs Lakhi Prova Hazarika, Tea-Girl
- Mrs. Junali Borah, Safaikarmi
- Ms. Rambha Gogoi, Caretaker – Girls Hostel
- Sri Muluke Balmiki, Sanitation worker
- Sri Bhugeswar Gogoi, Night Security
- Sri Jatin Changmai, Night Security
- Sri Anuj Gogoi, Night Security
- Sri Tapan Gogoi, Night Security
- Sri Dhruvajyoti Rabha, Night Security – Hostel

## **REGULATIONS FOR PROHIBITING RAGGING AND ANTI-RAGGING MEASURES**

In conformity with the Supreme court's verdict on ragging, the college has made regulations to provide measures for prohibiting, preventing and eliminating the scourge of ragging in Duliajan College including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indiscipline activities by any student or students which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act, which such student will not in the ordinary & co-ordinary course do and which has the effect of causing or generating shame or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in Duliajan College and thereby, to provide for the healthy development, physical and psychological, of all students of the Duliajan College

### **1. COMMENCEMENT AND APPLICABILITY**

This regulation may be called Duliajan College regulations for prohibiting Ragging and Anti-Ragging measures.

These regulations have come into force from the academic session 2014-15.

This regulation shall encompass all the students of Duliajan College and include all its departments, study centres, all the premises whether academic, residential, playgrounds, hostels, canteens or such other premises located within the campus or outside and to all means of transportation of students whether public or private, accessed by students for the pursuit of studies.

### **2. OBJECTIVES**

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in-disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any-

act which such the ordinary course do and which has the effect of causing or gen psyche of such fresher or any other student, with or without an sadistic pleasure or showing off power, authority or superiority any fresher or showing off power; authority or superiority by a fresher or any other student; and thereby, to eliminate ragging in Duliajan College by prohibiting it under these regulations, pro<sup>o</sup> regulations and the appropriate law in force.

### **3. WHAT CONSTITUTES RAGGING**

One or more of any of the following acts constitute(s) ragging:

- a. Any conduct by a student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or in-disciplined activities by any student , cause or are likely to cause annoyance, hardship, physical or to generate fear or apprehension thereof in any fresher or;
- c. Asking any student to do any act which is not in the ordinary course to do by the student and which has effect of causing or generating a sense of shame, or torment or embarrassment so as to adverse affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or dis-academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f. Any act financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variant of it sexual abuse, homosexual assaults, stripping, forcing to perform obscene and low acts, gestures causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;



i. Any act that affects the mental health and self-confidence of a fresher or any other student without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

#### **4. MEASURES FOR PROHIBITION OF RAGGING**

Duliajan College will not permit or condone any reported incident of ragging in any form and the college will take all necessary and required measures to achieve the objective of eliminating ragging within or outside the college relating to any student of the college. The college will take strict action against those found guilty of perpetrating and / or abetting ragging, actively or passively or being part of a conspiracy to promote ragging.

#### **5. MEASURES FOR PREVENTION OF RAGGING**

Duliajan College, in pursuance of the UGC Regulation, has taken the following steps:

##### **FORMATION OF ANTI-RAGGING COMMITTEE(ARC)**

The college has Anti-Ragging Committee with members from outside and within the college community under the chairmanship of the Vice-Chancellor to oversee overall anti-ragging initiative.

##### **ANTI-RAGGING SQUAD (ARS)**

The college also has a smaller body known as the Anti-Ragging Squad for maintaining vigil, surprise inspection and patrolling. The ARS is mobile, alert and active at all times. The ARS formed as per the notification No. DU/SWS/ARC-ARS/98/2011/696, dated 28.07.2011 is on page 1.

##### **DUTIES AND RESPONSIBILITIES OF ANTI-RAGGING SQUAD (ARS)**

- a. To maintain round-the-clock vigil in the college campus particularly during the odd hours
- b. To undertake patrolling and make surprise visits to places vulnerable to incidents of ragging.
- c. To conduct on-the-spot enquiry into any incident of ragging referred to it by the head of the institution or any member of the faculty or member of the staff or any student or parent or guardian or any employee of a service provider or by any other person as the case may be and the enquiry report along with the recommendations shall be submitted to the Anti-Ragging Committee for action under clause 7 of the Regulation.

d. The Anti-Ragging Squad will conduct such enquiry observing a fair and transparent procedure and the principle of natural justice and give adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging and considering such other relevant information as may be required.

## **6. ACTION TO BE TAKEN BY THE COLLEGE**

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Honorable Vice-Chancellor shall immediately determine if a case under the penal laws is made out and If so, either on his own or through a member of the Anti-Ragging Committee authorized by him on his behalf, proceed to First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following:

- i. Abetment to ragging
- ii. Criminal conspiracy to rag
- iii. Unlawful assembly and rioting while ragging
- iv. Public nuisance created during ragging
- v. Violation of decency and morals through ragging
- vi. Injury to body, causing hurt or grievous hurt.
- vii. Wrongful restraint.
- viii. Wrongful confinement
- ix. Use of criminal force.
- x. Assault as well as sexual offences or unnatural offences.
- xi. Extortion.
- xii. Criminal trespass
- xiii. Offences against property.
- xiv. Criminal intimidation.
- xv. Attempts to commit any or all the above mentioned offences against the victim(s).
- xvi. Threat to commit any or all the above mentioned offences against the victim(s).
- xvii. Physical or psychological humiliation.
- xviii. All other offences arising out of the definition of "Ragging".

It is provided that Hon'ble Vice-Chancellor will forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee.

It is further provided that the institution will also continue with its own enquiry initiated under clause 7 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action will be initiated and completed within a period of 10 (ten) days of the reported occurrence of the incident of ragging.

## **7. ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING**

The college will issue an order to punish a student found guilty of ragging after following the procedure and in the manner prescribed hereunder.

a. The Anti-Ragging Committee of the institution shall take appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

b. The Anti-Ragging Committee may award, depending on the nature and gravity of the guilt established by the Anti-Raging Squad, to those found guilty, one or more of the following punishments:

- i. Suspension from attending classes and academic privileges.
- ii. Withholding/withdrawing scholarship / fellowship and other benefits.
- iii. Debarring from appearing in any test / examination or other evaluation process.
  - v. Withholding results.
  - vi. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
  - vii. Suspension / expulsion from the hostel.
  - viii. Cancellation of admission.
  - ix. Rustication from the institution for period ranging from one to four semesters.
  - x. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
  - xi. Fine of Rs. 10,000/- (Rupees ten thousand) only or with imprisonment up to 06 months as per the Assam Prohibition of Ragging Act. 1999.
  - xii. To undertake patrolling and make surprise visits to places vulnerable to incidents of ragging. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- c. An appeal against the order of punishment as recommended by the Anti-Ragging Committee shall lie on the Executive Council of the Duliajan College.

**DIBRUGARH UNIVERSITY REGULATIONS FOR THE  
FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP)  
IN CHOICE BASED CREDIT SYSTEM (CBCS), 2023**

[As approved by the 127<sup>th</sup> meeting of the Academic Council (Emergent),  
Dibrugarh University held on 18.05.2023 vide Resolution No. 01]



**DIBRUGARH UNIVERSITY  
DIBRUGARH-786 004  
ASSAM**

# **DIBRUGARH UNIVERSITY REGULATIONS FOR THE FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP) IN CHOICE BASED CREDIT SYSTEM (CBCS), 2023**

## **(1) Short Title, Commencement and Applicability**

These Regulations shall be called the Dibrugarh University Regulations for the Four Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS), 2023. These Regulations shall be effective for the Courses of Study leading to a UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research). Hereinafter, it will be referred to as Dibrugarh University Regulations for the Four Year Undergraduate Programme in Choice Based Credit System, 2023.

The Regulations shall come in to effect from the Academic Session, 2023-2024.

The Regulations shall be applicable to the students enrolled in the aforementioned academic programmes conducted by the Departments/Centers for Studies of Dibrugarh University/Colleges/Institutes affiliated to/permitted by Dibrugarh University from the academic session 2023-24.

## **2. Objectives**

### **The objectives of the regulations are—**

To conduct undergraduate programmes-- UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) in various fields of Study/Discipline as per the guidelines of UGC's Curriculum and Credit Framework in the light of NEP, 2020.

To provide a multidisciplinary set-up to build vibrant communities of scholars and peers, breakdown harmful silos, enable students to become well rounded across disciplines including artistic, creative, and analytical subjects as well as sports, develop active research communities across disciplines, increase resource efficiency across higher education.

To nurture avenues for developing holistic individuals through an identified set of skills and values.

To provide a student centric, flexible, choice based credit framework with multiple entry and exit options so that students can be facilitated to pursue the trail of career chosen by themselves as per their interest.

### 3. Graduate Attributes

#### **Learning outcomes specific to disciplinary/interdisciplinary areas of learning:**

Graduates should be able to demonstrate the acquisition of

- i. Comprehensive knowledge and coherent understanding of the chosen disciplinary/interdisciplinary areas of study in a broad multidisciplinary context.
- ii. Practical, professional and procedural knowledge required for carrying out professional or highly skilled work/tasks related to the chosen field of learning.
- iii. Skills in areas related to specialization in the chosen disciplinary/multidisciplinary areas of learning in a broad multidisciplinary context.
- iv. Capacity to extrapolate from what has been learned, translate concepts into real life situations and apply acquired competencies in new/unfamiliar contexts.

**Generic learning Outcomes:** Graduates should be able to demonstrate the capabilities of Complex problem solving, Critical thinking, creativity, communication skills, analytical reasoning, research related skills, coordinating/collaborating with others, leadership readiness/qualities, learning how to learn skills, digital and technological skills, multicultural competence and inclusive spirit, value inculcation, autonomy, responsibility and accountability, environmental awareness and action, community engagement and service and empathy.

### 4. Definitions:

**Undergraduate Programmes:** Undergraduate programmes will include the following

- (i) **UG Certificate programme:** UG Certificate Programme leads to a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits on completion of Semester II if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2<sup>nd</sup> semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the stipulated maximum period of seven years.
- (ii) **UG Diploma Programme:** UG Diploma Programme leads to a UG diploma after 2 years (4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV if, in addition, they complete one work based/skill based

vocational course/internship of 4 credits within one year from the completion of 4<sup>th</sup> semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the maximum period of seven years.

(iii) **Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 3-year (6 semester) UG programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing a minimum of 132 credits. Provision of double Major shall be implemented in due course of time.

(iv) **Four Year UG Programme with honours (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the Major discipline after successful completion of four years, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.

(v) **Four Year UG Programme with honours with Research (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours and research degree in the Major discipline after successful completion of four years with a rigorous research project, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.

**College:** The term „College“ means the Colleges and Institutes affiliated to or permitted by Dibrugarh University for conducting different academic programmes.

**Department:** The term „Department“ is used to mean a Department of Dibrugarh University/ a College/Institute affiliated to/ permitted by Dibrugarh University.

**Centre for Studies:** The term „Centre for Studies“ is used to mean a Centre for Studies of Dibrugarh University/a College/Institute affiliated to/ permitted by Dibrugarh University

**Programme:** The term „programme“ is used to mean the whole learning experience or combination of courses pursued for a Certificate, Diploma or a Degree.

**Course:** A “Course” means one of the specified units which goes to comprise a programme of study.

**Academic Year:** An „Academic Year“ means a period of twelve months consisting of two semesters.

**Semester:** The word “semester” is used to mean a half-yearly term or term of studies including examinations, vacations and semester breaks.

**Semester Duration:** A semester normally extends over a period of 15 class weeks. Each week has 30 hours of instruction spread over the week.

**In-semester:** The word “in-semester” is used to refer to the continuous evaluation within the half-yearly term.

**End-semester:** The word “end-semester” is used to refer to the terminal processes of examinations and evaluations at the end but within the half-yearly term.

**Credit:** A „credit“ is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks). A course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial and practicum component, or only practicum component. Credit shall be defined as

Sl. No	Components	Number of Hours per week	Number of hours per Semester	Credit
1	Lecture	1 Hour	15 Hours	1
2	Tutorial	1 Hour	15 Hours	1
3	Practicum, Laboratory Work, Seminar/Group Discussion	2 Hours	30 Hours	1
4	Experiential Learning, Internship, Community Engagement and services, Field visit/Industrial visit, Studio Activities, Field practices/projects etc.	3 Hours	45 Hours	1

**Academic Bank of Credits (ABC):** „Academic Bank of Credits (ABC)“ is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and paving the way of seamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning.



**Academic Flexibility:** „Academic Flexibility“ is the provision for innovative and interchangeable curricular structures to enable creative combinations of Courses/Programmes in disciplines of study leading to Certificate/Diploma/Degree of study offering multiple entry and multiple exit facilities removing the rigid curricular boundaries and creating new possibilities of life-long learning.

**Credit accumulation:** „Credit Accumulation“ means the facility created by ABC in the Academic Bank Account opened by the students across the country in order to transfer and consolidate the „credits“ earned by them by undergoing „courses“ in any of the eligible HEIs.

**Credit recognition:** „Credit Recognition“ means the credits earned through eligible/partnering HEIs and transferred directly to the ABC by the concerned HEIs.

**Credit redemption:** „Credit redemption“ means the process of commuting the accrued „credits“ in the Academic Bank Account of the students maintained in ABC for the purpose of fulfilling the „credits requirements“ for the award of Certificates/Diplomas/Degrees etc. by the degree awarding HEIs.

**Credit transfer:** „Credit transfer“ means the mechanism by which the eligible HEIs registered with ABC are able to receive or provide prescribed „credits“ to individual registered ABC account in adherence to the UGC credit norms for the „course/s“ registered by the desirous students in any HEIs within India.

**Course teacher:** A „Course teacher“ is a teacher or any person who is engaged by the University/ College/Institute for teaching a Course. He/ she shall perform the following functions:

- (i) Teaching the Course approved by the statutory authorities.
- (ii) Maintaining attendance and performance records of all the students registered for the Course(s) he/she teaches.
- (iii) Conducting In-semester Assessment (Internal Assessment)
- (iv) Involving himself/herself in preparation and moderation of question papers, evaluation, scrutiny and finalization of results of the course(s) etc. whenever needed.
- (v) Participating in various curricular and co-curricular activities as and when necessary.
- (vi) Preparing syllabus of different Courses whenever necessary.

**College/Departmental/Centre for Studies Four Year Undergraduate Programme (FYUGP) Board:** There shall be a College/Departmental/Centre for Studies Four Year Undergraduate Programme (FYUGP) Board to monitor and supervise the

implementation of the Undergraduate academic programmes, which shall be constituted as below:

**(i) For Colleges/Institutes:**

Chairperson : The Principal of the College

Vice - Chairperson: The Vice-Principal of the College

Members : Heads of the Departments and the Coordinator, IQAC

Member Secretary: A Senior Teacher of the College nominated by the Principal of the college

**(ii) For University Departments/Centre for Studies**

Chairperson: Head of the Department/Chairperson of the Centre for Studies

Member : All the Course Teachers and the coordinator, DQAC

**Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board:**

There shall be a Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board to be constituted as below:

(i) Chairperson : Vice Chancellor

(ii) Members : The Registrar, Deans of the Faculties of Studies, Controller of Examinations, the Director, IQAC, D.U, five Principals of the colleges to be nominated by the Vice-Chancellor, One Joint/ Deputy Controller of Examinations to be nominated by the Vice-Chancellor and the Inspector of Colleges.

(iii) Member Secretary : The Deputy Registrar (Academic)

**Semester Duration:**

i) Odd Semesters: July–December (including end-semester examinations and semester breaks)

ii) Even Semester: January-June (including end-semester examinations and semester breaks)

Any change in the Academic Calendar/Schedule may be made by the University whenever necessary.

**5 Extent of Application:**

The Regulations shall be applicable to the students enrolled for the Courses of Study leading to the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree

(Honours) and Four Year UG Degree (Honours with Research)

**6 Academic Schedule:** The Academic Schedule of the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) Programmes shall be administered as per the Academic Calendar of the University published for every academic session.

**7 Admission Notice and Criteria:**

Newspaper Notice/Notification through University/College/Institutes websites inviting applications for admission into the different programmes shall be issued by the Registrar of the University/Principals of the colleges/institutes as per the Academic Calendar of the University. The minimum eligibility for admission into the UG programmes shall be as below:

**Minimum eligibility criteria for admission in Four Year Undergraduate programmes:**

Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.

**Minimum eligibility criteria for multiple entry points of the UG programmes**

- a. **1<sup>st</sup> year:** Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.
- b. **2<sup>nd</sup> year:** A certificate obtained after successful completion of 1 year (2 semesters) of the undergraduate programme. These students are to take admission in the 2<sup>nd</sup> year within a period of three years from obtaining the UG certificate from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- c. **3<sup>rd</sup> year:** A diploma obtained after successful completion of 2 years (4 semesters) of the undergraduate programme. These students are to take admission in the 3<sup>rd</sup> year UG programme within a period of three years from obtaining the UG diploma from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- d. **4<sup>th</sup> Year (Honours):** A Bachelor's degree after successful completion of three years (6 semesters) of the Undergraduate programme obtained from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students

are to complete the degree within the stipulated maximum period of seven years.

- e. **4<sup>th</sup> Year (Honours with Research):** A three year Bachelor Degree with a minimum of 7.5 CGPA. The minimum entry requirement for 4<sup>th</sup> year (Honours/Research) UG programme within a period of three years from obtaining 3 year Bachelor Degree from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.

The admission or eligibility criteria shall be fixed by the Academic Council from time to time whenever necessary. The University/ colleges/ institutes may also adopt own policy for admission or selection of eligible candidates for admission complying with the eligibility criteria as prescribed.

Statutory reservation policy of the government shall be followed in case of selection of eligible candidates for admission.

## 8 Course Structure:

The Course Structure of the Undergraduate Academic Programmes shall be as per the Course Structure given in *Annexure I*. The nature of the Courses for all Under Graduate Academic programmes shall be as below:

Sl. No	Category of the course	Course	Description
1	<b>Major Discipline:</b> Major discipline provides the opportunity for a student to pursue in-depth study of a particular subject or discipline	Major discipline (Core)	Major discipline is the discipline or subject of Main Focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses of the major discipline.
2	<b>Minor discipline:</b> Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that discipline	Minor discipline	Minor discipline helps a student to gain a broader understanding beyond the major discipline.

3	<p><b>Multi- Disciplinary Generic Elective:</b> All UG students are required to undergo 3 introductory level courses relating to any of the broad disciplines. These courses are intended to broaden the intellectual experiences and form part of liberal arts and science education.</p> <p><i>However, students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12<sup>th</sup> class) and the discipline which he/she has chosen as Major.</i></p>	Multi- Disciplinary Generic Elective- Natural Sciences	Introductory courses on Natural Sciences to be chosen from a basket of courses that would include for example, Astronomy and Astrophysics, Biology, Biochemistry, Chemistry, Computer Science, Data Science, Earth and Atmospheric Sciences, Physics, Statistics, etc. Each Department/Centre of Studies shall offer GEC
		Multi- Disciplinary Generic Elective-Social Sciences	Introductory Courses on Social Sciences to be chosen from a basket of courses that would include for example, Economics, Education, History, Linguistics, Political Science, Psychology, Sociology, Social Work, Communication and Media, etc. Each Department/Centre of Studies shall offer GEC
		Multi- Disciplinary Generic Elective- Humanities	Introductory Courses on Humanities to be chosen from a basket of courses that would include for example, Archaeology, Arts and Creative expressions, Comparative Literature, Creative writing and Literature, Philosophy, etc. Each Department/Centre of Studies shall offer GEC
4	<p><b>Ability Enhancement Courses:</b> These courses aim to enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills.</p>	Language (MIL/Regional Language)	Students are required to achieve competency in the use of a MIL or Regional Language. All language disciplines except English shall offer Language Courses
		Language and Communicatio Skills (English)	Students are required to achieve competency in the use of English language with special emphasis on language and Communication Skills. Department of English shall offer this course

		Mathematical and Computational Thinking and Analysis	Courses relating to Mathematical and Computational Thinking and Analysis would focus primarily on the mathematical and statistical tools used to support the study of natural and social sciences, including subject areas such as astronomy, biology, chemistry, economics, the environment, geological sciences, physics, and sociology etc. These courses would focus on the methodology used to analyze quantitative information to make decisions, judgments, and predictions, including defining a problem by means of numerical or geometrical representations of real-world phenomena, determining how to solve it, deducing inferences, formulating alternatives, and predicting cause and effect relationships. The goal is to ensure that students achieve a level of proficiency in using and analyzing quantitative information.
5	<b>Value Added Course 2:</b> The courses aim to enable the students to acquire and demonstrate certain values	Health and Wellness	The Course components relating to Health and Wellness seek to promote an optimal state of physical, emotional, intellectual, social, spiritual and environmental wellbeing of a person.
		Yoga	Yoga, Sports and Fitness activities will be organized outside the regular institutional working hours.
		Environmental Education/Science	The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change and

			<p>pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. There shall be more emphasis on community-based activities.</p>
		Digital and Technological Solutions/Digital Fluency	<p>Courses in cutting-edge areas that are fast gaining prominence such as Artificial Intelligence (AI), 3-D machining, big data analysis, and machine learning with important applications to health, environment, and sustainable living that will be woven into undergraduate education for enhancing the employability of the youth.</p>
		Understanding India	<p>The course aims at enabling the students to acquire and demonstrate the knowledge and understanding of contemporary India with its historical perspective, the basic framework of the goals and policies of national development, and the constitutional obligations with special emphasis on constitutional values and fundamental rights and duties. The course would also focus on developing an understanding among student-teachers of the Indian knowledge systems, Indian education system and the roles and obligations of teachers to the nation in general and to the school/community/society, specifically.</p>
6	<p><b>Skill Enhancement courses:</b> These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.</p>		<p>The institution may design courses as per the students' needs and available institutional resources subject to approval of the Dibrugarh University.</p>

7	Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.):	The curricular component of „community engagement and service“ seeks to expose students to the socio-economic issues in society so that the theoretical learning can be supplemented by actual life experiences to generate solutions to real-life problems. This component will include participation in activities related to National Service Scheme (NSS), National Cadet Corps (NCC), adult education/literacy initiatives and mentoring school students and other community works
8	Field based learning/project	The field-based learning/project will attempt to provide opportunities for students to understand the different socio-economic contexts. It will aim at giving students exposure to development-related issues in rural and urban settings. It will provide opportunities for students to observe situation in rural and urban contexts, and to observe and study actual field situations regarding issues related to socio-economic development. Students will be given opportunities to gain a first-hand understanding of the policies, regulations, organizational structures, processes, and programmes that guide the development process.
9	Internship	: Students will be provided with opportunities for internships with local industry, businesses, artists, crafts persons, etc. so that they may actively engage with the practical side of their learning and, as a by-product, further improve their employability.



10	Research Project	All students pursuing a Four-Year Bachelor's Degree with Honours with Research will be required to take up research oriented advanced courses, research methodology courses and a research project.
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A Course may also take the form of a Dissertation/ Project work/ Practical training/ Fieldwork/Internship, etc.

A student shall have to study the academic programme as per the scheme of the Programme. Even if a candidate earns the required number of credits before completion of the full duration of the programme, he/she shall not be entitled for the degree.

## 9 Course Enrolment

The minimum and maximum credits to be opted by a student for qualifying of a Undergraduate programme shall be as per the Course Structure given as **Annexure I**.

**Change in Major:** Students shall be allowed to change major within the broad discipline at the end of the second semester by giving him/her sufficient time to explore interdisciplinary courses during the first year. *The HEIs may create 10% additional seats over and above the sanctioned strength to accommodate the request for a change of major.*

**Change in Minor:** Students shall be allowed to change Minor courses of his/her areas of interest within the broad discipline at the end of the third semester. If a student pursuing a major obtains a minimum of 12 credits from another branch then the student will be awarded Bachelor degree in previous with a minor in later.

## 10 Attendance

The Course Teacher shall be responsible for maintaining a record of attendance of students who have enrolled for the course.

All Course Teachers of college/institutions shall intimate the Principal/ Director of a college/ Institute through the Head of the Department concerned at least thirty calendar days before the last instruction day in the semester, the particulars of all students who have less than 80% of attendance during the total number of class days.

In case of University Departments/Centre for Studies all course teachers shall intimate the Head of the Department/Chairperson of the Centre for Studies concerned at least thirty

calendar days before the last instruction day in the semester, the particulars of all students who have less than 80% of attendance during the total number of class days.

A student who has less than 80% attendance in average shall not be permitted to sit for the End-semester examination. However, that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 80% attendance for valid reasons, on recommendation of the Head/Chairperson/Principals of the Department/Centre/College on payment of a prescribed fee(s).

The Head of the Departments/Chairperson of the Centre for Studies/Principals of the Colleges shall announce the names of all students who shall not be eligible to take the End-semester examinations in the various Programmes and send a copy of the same to the Controller of Examinations. Such candidates shall have to repeat the concerned Course(s) when it is offered next.

A student declared as dis-collegiate shall not be allowed to proceed to the next higher Semester. He/she shall need to pursue the Semester afresh in which he/she was declared as dis-collegiate along with the next fresh batch.

#### **11 Examination and Evaluation:**

- (a) Examination and evaluation shall be done on a continuous basis, at least two times during a Semester including the End Semester Examination.
- (b) There shall be 20% marks for in-semester assessment and 80% marks for End-semester examination in each course during every semester.
- (c) There shall be no provision for re-evaluation of the answer-scripts of the end-semester examinations. However, a candidate may apply for re-scrutiny.

#### **(d) In-semester Assessment:**

- (i) In in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.
- (ii) The students shall be informed in advance about the nature of assessment. Students shall be required to compulsorily attend in-semester assessment including appearing the sessional tests, failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semester examinations. The Department/Centre for Studies may arrange special in-semester examination whenever

necessary.

(e) **End Semester Examination:**

- (i) There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semester examination is normally a written/laboratory-based examination/Project Work/Dissertation.
  - (ii) The Controller of Examinations shall make necessary arrangements for notifying the dates of the End semester examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notified by the University.
  - (iii) The time given for End-semester examination for each Course shall be based on the credits/marks of the course.
  - (iv) Emphasis needs to be given on problem solving, application level questions as prescribed by National Education Policy, 2020. The question paper should include different forms of question.
- (f) **Confidential Works:** Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, shall be governed by the Dibrugarh University Examination Ordinance.
- (g) The mode of the conduct of the end-semester examinations of the practical/dissertation courses shall be partially external as below:
- i. The end-semester examinations of all practical/dissertation courses shall be conducted by a Board of Examiners consisting of the internal examiner (the concerned course teacher) and an external examiner appointed by the Controller of Examinations.
  - ii. A student shall not be allowed to take more than one full course as project work in a single semester.
- (h) The mode of end-semester examination and evaluation of the Course shall be specified in the detailed syllabus of the course concerned.
- (i) End-semester practical examinations shall normally be held before the theory examinations.

**(j) Betterment Examination:**

- i. A student shall be entitled to take the „Betterment Examinations“ in any two theory courses after successful completion of 3 year/4year programme only once. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for betterment examination within one year of passing the Sixth/Eight Semester examination. Students shall have to appear in the betterment examination with the regular batch.
- ii. No betterments shall be allowed in the practical/project/dissertation/internship examinations.

**12 Results and Progression:**

A candidate shall be declared as passed a Programme, provided he/she secures-  
At least 30% of marks in each Course in the End Semester Examinations combining both theory and practical examinations

At least „P“ grade in the 10 point scale combining both the in-semester and End Semester Examination performance.

There shall be no separate pass mark for In-semester Assessment.

A candidate shall be declared as passed a semester/ programme, provided he/ she secures at least „P“ grade in the 10 point scale (given in clause) in all the Courses separately.

There may be moderation of In-semester Assessment marks/End Semester marks as and when necessary.

The marks of In-semester examinations obtained by the candidate shall be carried over for declaring any result.

A candidate who fails or does not appear in one or more Courses of any end semester examinations up to fifth Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course(s). Such candidates will be eligible to appear in the carryover course in the next regular examinations of those courses. If a candidate fails in any of the components (either theory or practical) of a course the candidate shall have to reappear in the examination for both the components.

If a candidate clears the sixth semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of

the previous semesters.

A candidate who fails or does not appear in one or more courses of seventh semester examinations shall be provisionally promoted to the eighth semester with the failed course as carry over course(s). If a candidate clears the eighth semester examination before clearing all the courses of the seventh semesters, the result of the eighth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semester.

A student must clear all his/her Semester Examinations within six (6) years for three year undergraduate programme and seven years for four year undergraduate programme (with honours/research) from the dates of admission to the First Semester of any Programme irrespective of the number of examinations appeared by the student.

Since the Semester system involves continuous assessment, there shall be no scope for a student to appear as a private candidate in any programme in this system.

A candidate shall be declared to have passed provided he/she has passed all the Semesters and in all the Courses separately for the concerned programme.

The Controller of Examinations shall declare the results of different programmes and issue Grade-sheets. ***The merit list shall be prepared only for the regular candidates and it does not include the backlog candidates.***

The first rank holder of a programme shall be decided on the basis of the CGPA. However, the Overall Weighted Percentage of Marks (OWPM) of a candidate shall be considered in case of tie in CGPA.

Results of the candidates appeared in the Betterment or Backlog Examinations shall not be counted for the award of Prizes/Medals, Rank or Distinction.

### **13 Provision of Multiple Exit:**

**Exit 1:** There is a provision of exit after successful completion of 1 year (two semesters). A Certificate will be awarded when a student exits at the end of year 1 (2 semesters). Students who have secured minimum of 44 credits will be awarded a UG certificate (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2<sup>nd</sup> semester examination.

**Exit 2:** There is a provision of exit after successful completion of 2 years (four semesters). A Diploma will be awarded when a student exits at the end of year 2 (4 semesters). Students who have secured minimum of 88 credits will be awarded a UG

Diploma (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4<sup>th</sup> Semester examination.

**Exit 3: Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major:** There is a provision of exit after successful completion of 3 years (six semesters). Students who wish to undergo a 3-year UG programme shall be awarded UG degree in the major discipline after successful completion of three years, securing 132 credits.

**Four Year UG Programme with Honours (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the major discipline after successful completion of four years with Discipline Specific Elective Courses in 7<sup>th</sup> and 8<sup>th</sup> semesters in lieu of Research Project and Dissertation, securing a minimum of 176 credits.

**Four Year UG Programme with Honours with Research (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours with Research degree in the major discipline after successful completion of four years, with Research Project and Dissertation in 7<sup>th</sup> and 8<sup>th</sup> Semesters, securing 176 credits.

#### 14 Qualification type and Minimum credit requirement:

Equivalent National Higher Education Qualification Framework (NHEQF)	Qualification title	Minimum credit requirement
Level 5	Undergraduate Certificate	44+4
Level 6	Undergraduate Diploma	88+4
Level 7	Bachelor's Degree	132
Level 8	Bachelor's Degree (Honours and Honours with Research)	176

#### 15 Grading System

The absolute grading system shall be applied in evaluating performance of the

students.

The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Letter Grade with meaning		Grade Point
O	Outstanding	10 (Marks securing 90% and above)
A+	Excellent	9 (Marks securing 80%-90%)
A	Very Good	8 (Marks securing 70% -80%)
B+	Good	7 (Marks securing 60% -70%)
B	Above Average	6 (Marks securing 50% -60%)
C	Average	5 (Marks securing 40%- 50%)
P	Pass	4 (Marks securing 30%-40%)
F	Fail	0
Ab	(absent)	0

\*Exclusive Class Interval technique shall be followed in calculation of Grade Point.

Computation of SGPA and CGPA: The procedure to compute the SGPA and CGPA are given below

- (i) The SGPA is the ratio of the sum of the products of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits off all the courses undergone by a student.

$$SGPA (S_i) = \frac{\sum C_i G_i}{\sum C_i}$$

Where  $C_i$  is the number of credit of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

Example for computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit X Grade)
I	Major (Core)	4	A	8	4X8=32

I	Minor	4	B+	7	4X7=28
I	GEC 1	3	B	6	3X6=18
I	AEC (Language)	4	A+	9	4X9=36
I	Value Added Course I	2	A	8	2X8=16
I	Value Added Course II	2	A	8	2X8=16
I	SEC	3	B+	7	3X7=21
		22			167
	SGPA				167/22= <b>7.59</b>

- (ii) The CGPA is also calculated in the same manner taking in to account all the courses undergone by a student over all the semesters of a programme.

$$CGPA (Si) = \frac{\sum}{\sum}$$

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22
SGPA: 7.59	SGPA: 8.00	SGPA: 7.6	SGPA: 7.59	SGPA: 8.00	SGPA: 7.00
CGPA= (22 X 7.59+ 22 X 8.00+22 X 7.6+22 X 7.59+22 X 8.00+22 X 7.00)/132= 7.63					

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

- (iii) **Conversion of CGPA in to percentage (%):** CGPA will be multiplied by 10.  
Percentage of marks = (CGPA X 10)
- (iv) The Letter grade „B<sup>++</sup>“ and above shall be considered as First Class and Letter grade „B<sup>+</sup>“ shall be considered as Second Class.
- (v) A student is considered to have completed a course successfully and earned the prescribed credits if he/she secures a letter grade other than F (Failed) or „Abs“ (Absent/Incomplete).
- (vi) If a candidate secures ‘F’ grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.
- (vii) If a student secures „F’ grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions. The Result shall be declared with next regular batch.
- (viii) ‘Abs’ grade shall be awarded to a candidate if he/she has not fulfilled the following requirements:



- (a) If a candidate fails to appear in any Course(s) in an end semester examination.
  - (b) If a candidate fails to submit the project work/dissertation / assignment of an end semester examination.
  - (c) If a candidate is certified as not eligible to appear in any course(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials practical or fieldworks.
- (ix) The candidates not appearing in a Semester Examination shall be considered as an ‘Abs’ candidate **and** that will be reflected in the Grade Sheet of the candidate. These candidates shall have to convert the „Abs“ grade by appearing in the next examination on the Course (provided he/ she has legitimate chance to appear the Course) concerned or by submitting project work/dissertation/ assignment etc.

## **16 Transcript**

The University may issue consolidated Transcript on payment of a prescribed fee which shall contain Letter grades, grade points and SGPA and CGPA mentioning the Course Titles in details, medium of instruction and programme duration.

## **17 Academic Bank of Credit:**

### **Institution Registration:**

#### **17.1.1.1**

The HEIs shall register on NAD/ABC in the concerned portal. Institution shall designate a Nodal Officer and set up a dedicated NAD/ABC cell for implementation of NAD/ABC Scheme and reflect their details (Name, Designation, Mobile No. and email id) on its website.

#### **17.1.1.2**

Institution shall advise the students to register on ABC through the ABC portal

#### **17.1.1.3**

Institution shall make ABC id a mandatory field in the admission forms, Examination forms or if possible on students Identity card also.

#### **17.1.1.4**

Institution shall display the posters and templates and place them on the canteen,

Library, Notice Board and around the playground or the place where there is maximum movements of students

#### **17.1.1.5**

Institution shall organize Seminar/Workshop for information and publicity about ABC in campus as well as respective affiliated colleges.

**Student Registration:** Students shall register themselves by visiting the ABC website and creating a student account through the concerned institution and records has to be submitted to the institution.

- 18 Credit Transfer:** Inter- Institutional transfer of Credits may be considered by the Dibrugarh University on reciprocal basis or in compliance with the relevant Guidelines of the UGC. However, a candidate from other university has to fulfill minimum credit requirements as prescribed by Dibrugarh University.

#### **19 Mentor Mentee Forum**

There shall be Mentor Mentee forums in each semester in each of the Department and Centre for Studies. The forum will be comprised of the Mentor to be appointed by the Head of the department/Chairperson of the Centre for Studies and assigned mentees. Concerned mentor shall act as Chairperson and a nominated/selected mentee as Coordinator.

##### **Functions of Mentor Mentee forum will be—**

Dealing with the issues experienced by the mentees in the classroom, laboratories, internship, field work, project work etc or in any other academic activities.

Orienting the mentees the details of the FYUGP regulation.

Orienting the mentees with the academic schedule including the dates of assessment and the syllabus coverage for each assessment.

Analyzing the performance of the mentees after each of the tests and finding the ways to improve.

Conducting at least one meeting in a month

##### **Functions of Mentor Mentee forum will be—**

To act as a link between the Head of the Department/Chairperson of the Centre for Studies and the concerned mentees.

To collect and maintain various records as required by the Department/Chairperson of the Centre for Studies.

Guiding the mentees in various academic functions

To monitor the academic performances of the mentees.

To organize mentor mentee meeting.

**20 General:**

- a. It shall be ensured that the University shall maintain fundamental code of professional ethics in implementing these Regulations.
- b. For any matter not covered under these Regulations, the existing Dibrugarh University Rules, Ordinances and the Dibrugarh University Act, 1965 (as amended) shall be applicable.
- c. The Dibrugarh University FYUGP Board and/or the Examination Committee of the University shall remove any difficulty, which may arise in the course of operations relating to execution.

## ANNEXURE I

### COURSE STRUCTURE OF FOUR YEAR UNDER GRADUATE PROGRAMMES (FYUGP) IN DIBRUGARH UNIVERSITY AND ITS AFFILIATED COLLEGES

TO BE EFFECTIVE FROM 2023-2024 SESSION

Year	Semester	Course (Lecture+Tutorial+Practical) (L+T+P)	No. of Courses	Credit per Course	Total Credit
1	1 <sup>st</sup> Semester	Major (Core)	1	4	4
		Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science –I/ Social Science/Humanities-I/Commerce-I	1	3	3
		AEC Language (MIL/Regional Language)	1	4	4
		Value Added Course1: Understanding India	1	2	2
		Value Added Course 2: Health and Wellness	1	2	2
		Skill Enhancement Course	1	3	3
		<b>Total</b>			
	2 <sup>nd</sup> Semester	Major (Core)	1	4	4
		Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science –II /Social Science/Humanities–II/Commerce-II	1	3	3
		AEC:Language and Communication Skills (English)-II	1	4	4
		Value Added Course 3: Environmental Education with emphasis on community-based activities (more emphasis on practical)	1	2	2
		Value Added Course 4: Yoga	1	2	2
		Skill Enhancement Course	1	3	3
<b>Total</b>					<b>22</b>
<b>Grand Total (Semester I and II)</b>					<b>44</b>

**The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to 6 credits from skill enhancement courses earned during 1<sup>st</sup> and 2<sup>nd</sup> Semester**

3 <sup>rd</sup> Semester	Major	2	4	8
	Minor	1	4	4
	Multi- Disciplinary Generic Elective Course: Natural Science/Social Science/Humanities - III/Commerce-III	1	3	3
	Value Added Course 5: Digital and Technological Solutions/Digital Fluency	1	2	2
	Skill Enhancement Course	1	3	3
	Ability Enhancement Course: Communicative English/ Mathematical Ability	1	2	2
	<b>Total</b>			<b>22</b>
4 <sup>th</sup> Semester	Major (Core)	4	4 Credit per course	16
	Minor	1	4	4
	Community engagement (NCC/NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.)	1	2	2
	<b>Total</b>			<b>22</b>
<b>Grand Total (Semester I, II, III and IV)</b>				<b>88</b>
<b>The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV provided they secure additional 4 credit in skill based vocational courses offered during First Year or Second Year summer term or internship / Apprenticeship</b>				
5 <sup>th</sup> Semester	Major	4	4	16
	Minor	1	4	4
	Internship	1	2	2
	<b>Total</b>			<b>22</b>
6 <sup>th</sup> Semester	Major	4	4 Credit per course	16
	Minor	1	4	4
	Project	1	2	2
	<b>Total</b>			<b>22</b>
<b>Grand Total (Semester I, II, III, IV, V and VI)</b>				<b>132</b>
<b>The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (3 years) after securing the requisite 132 Credits on completion of Semester VI</b>				

7 <sup>th</sup> Semester	Major	3	4 Credits per Course	12
	Minor	1	4	4
	Research Ethics and Methodology	1	4	4
	Research Project (Development of Project/Research proposal, Review of related literature)/ DSE Course in lieu of Research Project	1	2	2
	<b>Total</b>			<b>22</b>
8 <sup>th</sup> Semester	Major (Core and Elective)	3	4 Credits per Course	12
	Minor	1	4	4
	Dissertation (Collection of Data, Analysis and Preparation of Report)/2 DSE Courses of 3 credits each in lieu of Dissertation	1	6	6
	<b>Total</b>			<b>22</b>
<b>Grand Total (Semester I, II, III, IV, V, VI, VII and VIII)</b>				<b>176</b>
<b>The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (Honours and Honours with Research) (4 years) after securing the requisite 176 Credits on completion of Semester VIII</b>				

## Annexure II: Semester wise Distribution of Credits

Semester	Major (Core)	Minor	Multi-Disciplinary Generic Elective course	Ability Enhancement Course (AEC)	Value Added Course (VAC)	Skill Enhancement Course (SEC)	Others	Total Credit	Exit Option (With Certificate / Diploma and Degree)
I	4	4	3	4	2+2=4	3	--	22	UG Certificate 44+*4= 48
II	4	4	3	4	2+2=4	3	--	22	
III	4x2=8	4	3	2	2	3	--	22	UG Diploma 88+*4 =92
IV	4X4=16	4	--	--	--	--	2 (Community engagement)	22	
V	4X4=16	4	--	--	--	--	2 (Internship)	22	Three Year UG 132
VI	4X4=16	4	--	--	--	--	2 (Project)/ 2x1 (DSE)	22	
VII	4X3=12	4	--	--	--	--	6 (Research Methodology and Project) / 3x2=6 (DSE)	22	Four Year UG (Honours/ (Honours with Research) 176
VIII	4X3=12	4	--	--	--	--	6 (Dissertation)	22	
Total	88	32	9	10	10	9	18	176	

**\*On exit, students may be awarded UG Certificate/UG Diploma (in the Field of Study/Discipline) after securing the requisite 44 or 88 Credits on completion of Semester II/IV provided they secure additional 4 credit in skill based vocational courses or internship / Apprenticeship in addition to the Credits earned from Skill Enhancement Courses (SEC).**

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