



OFFICE OF THE REGISTRAR::DIBRUGARH UNIVERSITY::DIBRUGARH

Memo No. DU/DCE (A)/CoE/Exam. Form-Even Semesters (Non CBCS)/2024/1420 Date: 25/06/2024

NOTIFICATION

Sub: B.A./B.Sc./B.Com. 2nd, 4th and 6th Semester (Non CBCS) Special Backlog Examinations, Form Fill up-regarding.

It is hereby notified for information of all concerned that Manual Examination Forms for **B. A. / B. Sc. / B. Com. 2nd, 4th and 6th Semester (Non CBCS) special Backlog Examinations, 2024** are invited from eligible candidates of concerned colleges. As the examination will be held for the last time, the candidates may appear for any number of papers in all the examinations. The office of the undersigned shall notify the date examination and the programme of the examinations in due time in the Dibrugarh University website.

The candidates need to provide Paper Codes with paper names in the manual forms. Forms without fee and forms received after the last date will be rejected straightway and no correspondence will be entertained on this behalf. *Colleges are requested to submit the Examination Forms well ahead of the last date in order to avoid the last minute rush and inconvenience.*

The instruction as laid down hereunder pertaining to the 2nd, 4th and 6th Semester B.A./B.Sc./B.Com. special Backlog Examinations (Non CBCS), should be followed by the colleges:

1. Last date of submission of Examination Forms by the colleges at the University	24.07.2024 (without late fine) 31.07.2024 (with late fine) <i>(In no case late submission shall be entertained)</i>
2. Detail statement of fee, forms etc.	One copy of each programme is required for computerized processing.

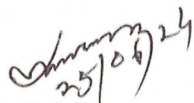

3. Fees to be remitted to the University for the students admitted in 2011-2018:

Fees for the 2 nd /4 th /6 th Semester special backlog courses (for Major / Speciality / Compulsory / Elective Courses)	(i) For one paper (ii) For more than one paper	(i) Rs. 350.00 (ii) Full fees of the examination concerned (General Course: Rs. 450.00; Major/Speciality: Rs. 650.00)
Fine for late submission of Examination Form (if applicable)		Rs. 300.00
Marksheet fee		Rs. 150.00
Practical Examination fee*		(i) Rs. 380.00 (For 2 nd and 4 th Semester) (ii) Rs. 500.00 (For 6 th Semester)
University Centre fee*		Rs. 400.00
Non Collegiate fee (applicable for all backlog candidates)		Rs. 700.00
* The college should retain the fee and not to be remitted to the University		

IMPORTANT INFORMATION


1. Colleges are requested to submit the **big size detail statement of fees** in the order so that similar kind of fees paid by the candidates should be clubbed together. This is especially required to expedite the process of checking the statements manually without any hassle.
2. The date of issuance of the **Admit cards, Roll List, Attendance List and other relevant documents** pertaining to the **2nd, 4th and 6th Semester B.A./B.Sc./B.Com. special Backlog Examinations (Non CBCS)**, shall be available only in the University website. As such the colleges are requested to visit the University website (www.dibru.ac.in) for any update.
3. The Examination Fees should be deposited in the form of Bank Draft drawn in favour of the Registrar, Dibrugarh University payable at **Punjab National Bank, Dibrugarh University Branch** or through RTGS (A/C No. **0157002100032540, IFSC Code: PUNB0994000, MICR Code: 786024003**) and a receipt confirming the payment should be taken from the Finance and Accounts Branch of the University.
4. All the Principals of the Colleges are requested to inform the examinees well ahead so that no one is left out from the process of filling up the examination form within the last date. **They should take special care so that the eligible candidates that have deposited the examination fee have signed on the examination form too.** The University shall not accept examination forms from individual candidates and as such colleges should not forward/request the University in this regard.

Looking forward for kind cooperation from all concerned.
Issued with due approval.


Dr. P.K. Kakoty
Controller of Examinations
Dibrugarh University 

Copy to:

1. The Inspector of Colleges, Dibrugarh University for information.
2. All the Principals of the affiliated/permitted colleges of Dibrugarh University conducting B.A./B.Sc./B.Com. programmes
3. The Joint/Deputy Controller of Examinations C/A/Bi/c, Dibrugarh University for information and necessary action.
4. The Deputy Registrar (F & A) i/c, Dibrugarh University for information and necessary action.
5. The Assistant Registrar (Examinations), Dibrugarh University for information.
6. The System Administrator, Dibrugarh University for information and necessary action.
7. The PS to the Hon'ble Vice-Chancellor/Registrar, Dibrugarh University, for kind information of the Vice-Chancellor/Registrar.
8. The Assistant Controller of Examinations, Dibrugarh University for information and necessary action.
9. The Programmer, Dibrugarh University for information with a request to upload the notification in the University Website for wide circulation.
10. The Dealing Assistants, Examination Branch- A/B, Dibrugarh University for information and necessary action.
11. The Branch Manager, Punjab National Bank, Dibrugarh University campus, for kind information.
12. Office file.


Dr. P.K. Kakoty
Controller of Examinations
Dibrugarh University 